

**MODBURY ASSOCIATION OF RECREATION & SPORT
MEETING MINUTES**

Date: 10th March 2016

Present: Colin Low (Chair)
Roy Sims
Paul Romney (Treasurer)
Paul Eden
Brian Nicholls

Peter Watts (Vice Chair)
Nikki Mitchell (Secretary)
Andy Craig
Peter Gaches
George Rosevear

Apologies: David Rickman

AGENDA ITEM	COMMENT	ACTION	BY WHOM
1. MATTERS ARISING FROM COMMITTEE MEETING OF 15 TH DECEMBER 2015	<p>Matters arising from meeting on 15th December 2015 were as follows:</p> <ul style="list-style-type: none"> • Business Rate Relief now applied for and awaiting outcome for 16/17 year. • “Start Up” fund to be developed and launched by MARS • “tool kit” on site. 	<p>Develop application process and method of repayment</p> <p>List of equipment to be compiled and costed for approval</p>	<p>PR</p> <p>PR/NJM</p> <p>CL</p>
2. TREASURER'S REPORT	<p>Income & Expenditure Income YTD = £14,552 Exp YTD = £11,790.</p> <p>Cash on deposit £15,960.95 in bank plus £206 received from Feb 50:50 renewals and £2.02 in building fund</p> <p>Underspend on field maintenance this year due to weather. Not spent out on line marking paint to the same level or machinery and waiting to hear on business rates.</p>		

	<p>Pavilion also wearing well so not as much spent on internal maintenance as budgeted for,</p> <p>£3,500 from Big Green Space Challenge spent with £1,500 kept back for maintenance over the next 3yrs. Extra 10 fruit trees planted and hedging against Greymantle boundary to help with drainage.</p> <p>£1260 left for picnic area/ fire pit which may need contribution from MARS to finish this project.</p>		
3. UPDATE FROM AFFILIATED CLUBS	<p>Football Poor season due to weather and AC advised of request for a rebate against fees for the year. PR confirmed he had been monitoring games played and requested further info from AC in order to finalise calcs.</p> <p>Successful season for U16 & U14s both of whom are 2nd in their divisions.</p> <p>Table Tennis 10-12 users most weeks. Min of 3 tables required to run the club. Tables not in best condition and CL is in process of applying for grant from Sport England to replace with new equipment that will fold flatter which will be better for storage.</p> <p>Tennis Club PE confirmed meeting held with Mark Pickard and Ben Turner to discuss work to the trees. Agreed 2 trees were to be felled and others crowned. Need to progress work asap as moss on courts is becoming a real problem.</p> <p>Ben quoted 2 days for 2 men at £280 per day i.e. total cost of £560. Proposal for MARS & Tennis Club to make a contribution towards cost of work (half) and for this to be shared equally between the two groups. Supported by all present.</p> <p>Other users groups PR advised that if Plymouth NHS Cardiac group take a Tuesday as their regular slot then we will most likely secure a regular booking for a Friday during the day which means weekday bookings will be nearing capacity. Steady flow at weekends with parties etc which leaves Sat and Sun eves available.</p>	<p>Need Mark to send letter to MARS enclosing BT quote and requesting contribution. Also ask if we can have chippings/ shreddings</p>	<p>PE/NJM</p>
4. 50:50 LOTTERY	All renewal subscriptions now due. Cash players need collecting.	Issue renewal lists for collection asap	PR/NJM/RS/PW/CL

<p>5. PITCH MAINTENANCE</p>	<p>Drainage 2 companies have provided quotes for installation of primary pitch drainage. NJM spoken with Chris French of Devon FA. Report required from us to advise Rob Donnelly what work has been undertaken/ what planned post season/ what planned but not undertaken due to weather etc.</p> <p>May be funding available for drainage to match section 106 but timescale likely to be end of 16/17 season. Therefore continue with planned maintenance.</p> <p>Flood lighting CL organising quotes for additional lighting – estimated spend £250. Also request for lighting pedestrian access submitted to Parish Council as felt it was their responsibility to ensure safe access.</p> <p>Reduction in PC contribution to field maintenance – GR advised that PC did not feel they had varied the contribution in the first instance but funds set aside for last year and this year now drawn down. Contractor is under review as not happy with his performance.</p>		
<p>6. PAVILION & CAR PARKS + GARDEN OF REMEMBRANCE</p>	<p>BN/PW reported that benches to be installed outside main door to Pavilion have been painted and await fitting. Drain at Marley Building has been dealt with, gate to the pedestrian access has been fixed, changing rooms have been painted. NHS cabinet to be fitted and loft work to be done shortly.</p> <p>PW/PR visited Dainton Storage to look at containers as temporary storage solution. Identified suitable container for around £2k spend. Included in the list of spending to be signed off at next PC meeting.</p> <p>As regards the cleaner, only one expression of interest received and agreed that for the number of hours required each week this would be run on a casual agreement. NJM to contact person interested and move forward.</p> <p>Marley Building – the scouts have shown an interest in making regular use of the facility but it will need some remedial work carried out in the first instance. Kath Hope is representing Scouts and has already met with Richard Mitchell at PW to ascertain costs and feasibility. Now reporting back to committee and will revert in due course. We agreed that with 78 children there should be an</p>	<p>Engage cleaner on a casual basis</p>	<p>NJM</p>

	<p>exclusive use agreement drawn up with a simple lease over perhaps 15yrs (to be discussed) and a peppercorn rent (£150 p.a. suggested).</p> <p>AC pointed out that MRJFC make use of Marley Building at present but agreed a lot of equipment stored is no longer used and could be sorted out. Agreed as soon as we can solve their storage issue we would be in a position to let Scouts have building and not before. May be room in new container for what is left.</p> <p>GOR is now complete and we are waiting sign off from PC to purchase the bench. Thanks to all involved in this project – looks great.</p>	<p>MRJFC to have a clear out of equipment in Marley Building that is no longer required</p>	<p>AC to organise</p>
7. TRIM TRAIL	<p>Awaiting outcome of Tesco Bags of Help bid. Have two companies putting together design ideas and PR/PW due to meet two other companies in next week or two.</p> <p>Will investigate other funds that may be available to see how much can be delivered in phase 1.</p>		
8. HEALTH & SAFETY	<p>Risk assessments at Rec Field need updating to include COSSH register.</p> <p>Pedestrian access has been dealt with as far as we are able to but request put in to PC for street lighting from Dark Lane to improve safety for pedestrians. Felt this should come from PC funds and not MARS.</p> <p>Additional hand rail still to be installed.</p>	<p>Update risk assessments.</p> <p>Request street lighting from PC</p> <p>Speak to original contractor re installation of second hand rail</p>	<p>PW/BN</p> <p>NJM</p> <p>NJM</p>
9. MARKETING/ FUND RAISING	<p>Tesco Bags of Help – awaiting outcome of vote. Fields In Trust – awaiting outcome of bid.</p> <p>Section 106 Agreement for RA1 development. NJM has spoken to Jon Parkinson at SHDC who confirmed this money will be ringfenced for the projects identified and will be made available for drawdown once the money is paid into SHDC bank account.</p> <p>Anticipate the first tranche will not be available until June/July 2017 and the balance of funds will be somewhat later again.</p>		

<p>10. A.O.B.</p>	<p>BN raised an issue regarding the Champernowne Play Park Steering Group as he had been involved with a number of parents and District Councillor Lindsay Ward in negotiations with Torr Homes to bring the park back into use. BN advised that matters had turned sour and he felt he was made to be a scapegoat.</p> <p>CL then advised he had received a call from Lindsay Ward some weeks ago raising her concerns that proposals were being put forward by MARS that was making it difficult for her to work with the group of parents in Champernowne.</p> <p>This matter has never been discussed at MARS and there has been no representation from MARS on the Steering Group referred to which we found concerning. Committee agreed that we should approach MPC to find out how the link between MARS and Steering Group was made and on what basis did LW reach the conclusion/ assumption that MARS has/ had anything to do with this?</p>	<p>Write to MPC for explanation</p>	<p>NJM</p>
<p>11. NEXT MEETING</p>	<p>Next meeting will be AGM on Wednesday 18th May @ 7.30pm in QEII Pavilion</p>		<p>ALL</p>