

**MODBURY ASSOCIATION OF RECREATION & SPORT
MEETING MINUTES**

Date: 18th May 2016

Present: Colin Low (Chair)
Roy Sims
Paul Romney (Treasurer)
Brian Nicholls

Peter Watts (Vice Chair)
Nikki Mitchell (Secretary)
George Rosevear
Rodney Bomford

Apologies: David Rickman, Andy Craig, Paul Eden

AGENDA ITEM	COMMENT	ACTION	BY WHOM
<p>1. MATTERS ARISING FROM COMMITTEE MEETING OF 10TH MARCH 2016</p>	<p>Matters arising from meeting on 10th March 2016 were as follows:</p> <ul style="list-style-type: none"> • Business Rate Relief now granted for the 2016/17 • "tool kit" on site. • Cleaner for Pavilion now appointed – Brian Nicholls has agreed to undertake work • Letter from Mark Pickard re work to trees still outstanding • Street lighting to improve pedestrian access – understand MPC has approved proposal submitted and agreed to finance the cost. • Champernowne Play Park query now resolved – no further action • Risk assessments now updated 	<p>List of equipment now costed and to be circulated for approval – submit to MPC for sign off</p> <p>Chase Mark for the letter and quote from Ben Turner</p> <p>Request confirmation from MPC of amount allocated and proceed with work</p>	<p>CL</p> <p>NJM/ PE</p> <p>NJM/ PW/ BN/ CL</p>

	<ul style="list-style-type: none"> • Second handrail still to be installed 	Speak to original contractor	NJM
2. DATE OF AGM	Agreed to reschedule for 1 st week of July to ensure we could advertise posts etc to all households through July Messenger	Publish date of AGM in Messenger and communicate to all regular users	NJM
3. TRIM TRAIL	<p>Now secured £8k from Tesco (application for payment of funds submitted) and £5K from Fields In Trust towards first phase. Need to deliver this project by end of 2016. Zip wire will need to form part of second phase due to cost.</p> <p>5 Companies approached for quotes, 2 discounted as very poor response. Totnes company sent plan but no pricing. Fenland Leisure have submitted quote and Street Scene still o/s although they did not visit site until end of April.</p> <p>Once Street Scene received committee can consult electronically to arrive at a final proposal for sign off by MPC. Hope to have a plan before June meeting.</p>	Develop final proposal for first phase of trim trail capable of sign off by MPC	ALL
4. FIELD EXTENSION PROJECT	<p>NJM read correspondence from Luscombe Maye (LM) dated 5th May rejecting our request to purchase field adjoining QEII Rec Ground. Considered the offer of Silverwell Meadow but concluded this would not be suitable as:</p> <ul style="list-style-type: none"> • Ground is extremely wet and was felt we would experience great difficulties with drainage • Not large enough to meet the criteria for a cricket pitch • Not large enough to meet the criteria for an adult size football pitch <p>Agreed to write to LM and express disappointment at decision with copy to land owner. Explain why not suitable and ask whether the family may be in a position to reconsider their decision.</p> <p>If not MARS will need to think about how else we can use the funds from s106 to facilitate cricket/ additional football extra within the town to ensure we are able to make use of funds allocated otherwise money will be lost/ returned to the developer.</p> <p>Discussed the offer of Silverwell Meadow and whether this may be of interest to others within the town developing the idea of a community woodland. Agreed</p>	<p>Write to LM to request reconsider</p> <p>Write to MPC re potential for community woodland</p>	<p>NJM</p> <p>NJM</p>

	to provide copy of LM letter to MPC and ask if they wish to lodge an interest with the land owner.		
5. TREASURER'S REPORT	<p>2015/16 accounts have been submitted for audit – small surplus of £159 and good amount of reinvestment achieved during the year.</p> <p>Income & Expenditure 2016/17 Income YTD = £2k Exp YTD = £560.</p> <p>Cash on deposit £14,536.90 in bank plus £388 received from 50:50 renewals and £2.02 in building fund.</p> <p>Funds still left from Big Green Space Challenge to help with completion of works including creating picnic area/ fire pit planned for first week in June. May need to dip into MARS funds for a small amount but agreed this was worthwhile exercise.</p> <p>Around £500 also left from Garden of Remembrance some of which will be used to meet the cost of official opening ceremony on 1st July.</p> <p>PR raised the issue of Business Rate Relief and stressed once more that MPC would be well advised to investigate why they are being charged so much for the Parish Office. Is Valuation Office treating them as a shop (was previously a shop for Arwynn Jones – has it been reviewed?). If it remains unaltered then the likelihood is we will face the same problems again next year given MPC has three sites (garage, parish office, Pavilion) and will not benefit from the change in legislation. GR said he would raise with MPC.</p>	Request MPC to commence investigation/ request a rate review on Parish Office etc	GR
6. UPDATE FROM AFFILIATED CLUBS	<p>Football / Table Tennis Nothing to report.</p> <p>Tennis Club We have been advised by PE that the courts are likely to need resurfacing in the next 5yrs or so at a cost of around £20k. Have asked to work with MARS re paying for the work to help mitigate VAT which makes sense especially as the courts are part of the Rec Field and would come under our remit if the Tennis Club did not assume that responsibility.</p>	Advise Tennis Club we would be happy to facilitate payment of invoices when time comes to resurface	NJM

	<p>Cricket Concern the moveable football posts are very close to the cricket nets and stray balls could cause unnecessary damage. Agreed for them to be moved.</p> <p>Other users groups Plymouth NHS Cardiac Recovery group will start their sessions from August on a Tuesday and will run sessions 50wks of the year. They have ordered a cabinet to be installed in the plant room and an oxygen cylinder will also be installed on site. Risk assessments carried out and considered acceptable.</p> <p>Monthly sewing group have moved to a Monday afternoon and have been generous in agreeing to forgo their regular Tuesday slot to allow NHS sessions to continue without interruption. Special terms agreed to recognise the</p>		
6. PITCH/ FIELD MAINTENANCE	<p>Grass cutting/ general maintenance Need to acquire a strimmer asap for the regular maintenance of grass banks etc. Up until now volunteers have used their own equipment but not appropriate going forward. Agreed to obtain 3 quotes and submit request for sign off by MPC at next meeting.</p> <p>Also need to consider a small mower for Garden of Remembrance, picnic area etc. Suggested if we purchased something suitable we might be able to pitch for Parish work and generate income but concluded this was not a responsibility the committee would wish to take on.</p> <p>Nick Rowell due to come back at beginning of June to complete grading works.</p> <p>Garden of Remembrance RS advised proposal being put forward for Royal British Legion to contribute a small sum each year towards the general maintenance of the garden. Outcome of next meeting will be reported back to MARS.</p> <p>Official opening ceremony/ blessing to take place Friday 1st July @ 11.30. RS organising this event with the help of MARS. Invite list being compiled – MARS to provide refreshments.</p> <p>Drainage of pitches As an interim measure and as per IOG Pitch Inspection Report recommendations last year, updated quote received from Devon Garden</p>	<p>Obtain quotes for strimmer and small hand mower to submit to MPC for sign off</p> <p>Proceed with verti-drain and sport sand – add to</p>	<p>CL</p> <p>CL/NJM</p>

	<p>Machinery (CL to provide NJM with copy). Still more competitive than other two submitted last year and only local company specialising in this area.</p> <p>Agreed to proceed with the verti-draining of the pitches and treatment of sport sand as per recs. 29 tonnes will not fully cover 2 pitches but will treat main areas and more cost effective to buy in the max because large part of the cost is hire of the vehicle to deliver. To be added to list of items for next MPC meeting.</p> <p>NJM confirmed that unless we are seen to undertake recommendations made by IOG then not likely to have a good case for grant from FA to make further improvements to pitches when next round of funding becomes available.</p> <p>Fire Beacon RS raised the idea of installing a Fire Beacon at the Rec Field to mark future events. Offer to make the basket from a local business if we provide the pole and make a small contribution towards materials. All thought this was a great idea but wondered whether Rec Field was the right location. Felt more appropriate to refer this to MPC in the first instance.</p> <p>Power supply to the field PR reported that wedding at the Rec was successful but did raise an issue with the current power supply to the field as it is only suited to run the lights and nothing more. Suggested we leave existing cable in place and install a second length of armoured cable that would be better suited to future needs.</p>	<p>MPC agenda for re-approval.</p> <p>Fire Beacon for the town to be put forward to MPC for consideration</p> <p>Arrange quotes for installation of armoured cable to provide a power supply on the field</p>	<p>RS</p> <p>CL/PR</p>
<p>7. PAVILION MAINTENANCE</p>	<p>BN/PW reported on continued improvements and work being undertaken on a day to day basis at the Rec Field. No issues to report regarding Pavilion.</p> <p>Marley Building – the scouts would like us to draw up an agreement for ongoing hire. GR advised this could be a Licence (3-5yr arrangement) or a Lease although the latter likely to be more expensive to draw up. Could include the right to allow them to sublet but reserve a right for MARS to refuse if felt inappropriate.</p> <p>MRJFC and Cricket make use of Marley Building at present and was agreed previously that the clubs would have a sort out and dispose of unwanted equipment so we could better understand what additional storage arrangements were required.</p>	<p>MRJFC & Cricket club to review equipment stored and advise what storage needs they may have.</p>	<p>AC/RB</p> <p>GR</p>

	Agreed as soon as we can solve their storage issue we would be in a position to let Scouts have building and not before. Need to understand what Scouts have in mind as a planned timescale for 'moving in'. Then we can consider how we best move forward.	Speak to chair of Scouts to establish planned timescales for renovations and use of Marley building	
8. MARKETING/ FUND RAISING	No further fundraising or marketing activity being undertaken at this time. Desperately need a Social Media Manager as part of our team.	Advertise for Social Media Manager	NJM
9. OSSR	Due to meet with Neighbourhood Plan Group in June – no further action at this stage as concern there may be duplication of work.		
10. HEALTH & SAFETY	Handrail still to be installed.		
11. NEXT MEETING	Next meeting will be AGM either Tuesday 5 th July or Wednesday 6 th @ 7.30pm in QEII Pavilion. To be confirmed		ALL