

**MODBURY ASSOCIATION OF RECREATION & SPORT  
MEETING MINUTES**

**Date:** 21 November 2017

**Present:** Peter Watts (Chair)  
Nikki Mitchell (Secretary)  
Paul Eden

Brian Nicholls  
George Rosevear  
Kath Hope

**Apologies:**, Andy Craig/ Nick Owen/ Pail Romney

AGENDA ITEM	COMMENT	ACTION	BY WHOM
1. MATTERS ARISING FROM COMMITTEE MEETING OF 19 SEPTEMBER 2017	<p>Matters arising or carried forward from meeting on 19 September 2017 were as follows:</p> <ul style="list-style-type: none"> <li>• Lease Agreement for Scouts and Marley Building – agreeing a way forward for the Lease still ongoing</li> <li>• Equipment for Pavilion still to be purchased</li> <li>• Review and update Hire Agreement</li> <li>• Work with MRJFC to agree hire fees</li> <li>• Prepare submission to MPC for next year's grant from Precept</li> <li>• Obtain budget costs for extension to Pavilion and confirmation that s106 money can be used for this purpose</li> <li>• Final report for Messenger once DAAT landing site complete</li> </ul>	<p><b>Ongoing – see later in minutes</b></p> <p><b>Some of the equipment now purchase. Couple of items still to purchase</b></p> <p><b>Complete</b></p> <p><b>Ongoing – waiting for spec from Nest Designs and response from SHDC</b></p> <p><b>Complete</b></p>	<p><b>GR</b></p> <p><b>PR/PW</b></p> <p><b>PR/NJM</b></p> <p><b>NJM</b></p> <p><b>PR</b></p>

2. TREASURER'S REPORT	See Financial Report dated 20 November 17 attached from Treasurer. Ready to go to MPC with a request to increase precept grant from £1,500 to £2,500.		
3. FINANCIAL STATEMENT	Still to be prepared and finalised ahead of MPC Finance Meeting on 4 December 2017.		
4. MARLEY BUILDING REFURB	<p>Parish Clerk has now come back to MARS with a quote to prepare the Lease on behalf of MPC at a cost of c£1,400 which NJM challenged as being very high especially as MPC were asking for this to be met by the Scouts. Asked whether MPC had gone to tender or whether they had only obtained the one quote – Parish Clerk suggested that GR had obtained other quotes verbally for between £700-£1,000 but because parish were dealing with Beers on another matter MPC felt this was the preferred option which NJM queried further.</p> <p>GR confirmed he had now put a formal request to SW Law and was awaiting confirmation of costs as an alternative to Beers.</p> <p>PR has also undertaken some further research following email exchanges and has established that there is a company called Scout Association Trust Corporation (SATC) who act as Custodians on behalf of local scout groups. As a Charity, the Scouts cannot hold land themselves and must either appoint local trustees to put their names to it, or alternatively they can appoint the SATC. For a £550 fee, they shoulder all trustee responsibilities. Sensible to investigate further whether we could agree terms between PC, MARS and the Scouts. KH agreed to go back to the Scouts and consider the merits of appointing SATC.</p> <p>There is a Youth Fund held by MPC – NJM making enquiries as to whether this could be released to Scouts to help with meeting the legal fees. Parish Clerk has also suggested Scouts approach their District Councillor Liz Huntley so see if anything could be allocated from her Locality Fund.</p> <p>In the meantime, some work to refurbish the Marley Building is ongoing but Lease needs to be resolved sooner rather than later before too much money is invested by Scouts.</p>	<p><b>Lease Agreement – investigate whether SATC would be a better way forward. Also to establish whether the Youth Fund held by MPC could be made available to Scouts</b></p>	<p><b>GR/KH/NJM/PR</b></p>

<p>5. PAVILION PROPOSED IMPROVEMENTS</p>	<p>NJM has requested spec from Nest Design to be able to cost the planned extension. They are very busy at present but hope to have something to us in December.</p> <p>NJM has also emailed Rob Sekula at SHDC and the Community team to establish what requirements they have to confirm the s106 money paid to date can be used towards the extension. No reply as yet – will chase again.</p> <p>PR confirmed he is happy to do the Contract Admin again if it is required. Need to think carefully about managing the build as we don't want to lose our regular customers. Try to work up a system that keeps the Hall in use throughout the vast majority of the work and aim to only deny the Hall for use for say one week, confident we can sustain our customer base and not have to rebuild it once we re-open.</p>	<p><b>Obtain budget costs and confirmation S106 money can be used for the extension</b></p>	<p><b>NJM</b></p>
<p>6. PITCH/ FIELD MAINTENANCE</p>	<p>Security – PR spoke at length to Ryan Hayhurst and Kingsbridge Police as we have had increased instances of vehicles dropping in and out of Rec Field in the evenings and we have also had to pick up all sorts of drug paraphernalia. Have now obtained quotes for two barriers to be installed to try and deter activity – one to overflow car park and one to the access for the pitches. Wakehams is the most competitive at £650 + VAT for two barriers supplied and £800 + VAT to include fitting. Agreed on the fitted price and PW will instruct Wakehams to proceed with installation asap. PR has spoken to Devon Air Ambulance and provided we let them have the lock code (combination lock required), they are quite happy.</p> <p>DAAT landing site now up and running and a successful test landing was undertaken recently.</p>	<p><b>Install 2 barriers as agreed</b></p>	<p><b>PW</b></p>
<p>7. PAVILION MAINTENANCE</p>	<p>Still need to purchase the following items:</p> <ul style="list-style-type: none"> <li>• Blanket as part of first aid kit</li> <li>• Igenix under counter fridge door compartments</li> </ul> <p>Repair to plaster in female changing room complete but curtain rail in main function room still needs repairing.</p> <p>Boiler/ fire extinguishers/ smoke alarms service undertaken.</p>	<p><b>Arrange to purchase items listed</b></p>	<p><b>PR/PW/NJM</b></p>



	<p><u>Football</u> - Modbury Rovers fielding teams at U17 and U12. Mainly matches but some training sessions. Smaller ones are still having Saturday morning sessions.</p> <p>Ivybridge fielding an U16 team for matches with us until at least the end of the year and may ask for the rest of the season.</p> <p>PR has agreed an annual pitch usage fee with the Junior Club, which works for both of us and agreed that if they are successful in achieving CASC status with HMRC, that we can charge a little more to account for their being able to reclaim all their VAT.</p>		
9.HEALTH & SAFETY	<p>As raised elsewhere in this report:</p> <ul style="list-style-type: none"> <li>Slippery surface and deterioration of tennis courts to be addressed</li> </ul>		<b>NJM/PE</b>
10. NEXT MEETING	<p>General meetings to be held at 8pm at Modbury Inn – schedule for the coming year as follows:</p> <p>16<sup>th</sup> January 2018  20<sup>th</sup> March 2018  15<sup>th</sup> May 2018  17<sup>th</sup> July 2018</p>		<b>ALL</b>