

**MODBURY ASSOCIATION OF RECREATION & SPORT
MEETING MINUTES**

Date: 16 January 2018

Present: Peter Watts (Chair)
Nikki Mitchell (Secretary)
Paul Eden
Nick Owen

Paul Romney
George Rosevear
Kath Hope

Apologies: Brian Nicholls, Andy Craig, Richard Chapman

AGENDA ITEM	COMMENT	ACTION	BY WHOM
1. MATTERS ARISING FROM COMMITTEE MEETING OF 21 NOVEMBER 2017	<p>Matters arising or carried forward from meeting on 21 November 2017 were as follows:</p> <ul style="list-style-type: none"> • Lease Agreement for Scouts and Marley Building – agreeing a way forward for the Lease still ongoing • Equipment for Pavilion still to be purchased • Obtain budget costs for extension to Pavilion 	<p>Ongoing – see later in minutes</p> <p>Some of the equipment now purchase. Couple of items still to purchase</p> <p>Ongoing – waiting for spec from Nest Designs</p>	<p>GR</p> <p>PR/PW</p> <p>NJM</p>
2. TREASURER'S REPORT	<p>Summary of YTD figures as follows. See Financial statement attached for full details:</p> <p>Income of £21k Expenditure of £17k which includes money invested in DAAT project and installation of barriers</p> <p>Precept contribution of £2k agreed with confirmation MPC willing to consider an increase to £2,500 in next financial year.</p>		

<p>3. POTENTIAL FUNDING SOURCES</p>	<p>SHDC have confirmed an application to drawdown S106 money can be made once costs are known. Expect us to match fund as far as possible to extend the use of the money available from Bloors.</p> <p>Locality fund from Cllr Huntley – no response to request made by scouts for grant.</p> <p>MPC have agreed to release Youth Fund to scouts project which is a sum of £800.</p> <p>Bloors sent scouts a cheque for £250 as a goodwill gesture. No success with Morrisons or Sport England but scouts should receive funds from Tesco and Co-Op towards project,</p> <p>PR placed an expression of interest/ bid with Reaching Rural Communities fund.</p> <p>GR to investigate LAG/ DR money along with DCC Rural Sustainability Fund and Esme Fairburn Fund.</p> <p>NJM/PW to go back to Chris French at Devon FA and explore small grant scheme for pitch drainage work.</p>	<p>Apply for S106 money once costs known and match funding secured.</p> <p>Scouts to pursue Locality Fund, Tesco & Co-op</p> <p>All other funding sources to be explored by MARS for the Pavilion Extension and work to pitches etc.</p>	<p>NJM</p> <p>KH</p> <p>NJM/ PW / PR / GR</p>
<p>4. MARLEY BUILDING REFURB</p>	<p>Liz Edwards (Scouts) now in touch with SATC and example Lease has been received. PR/ GR/ KH & LE to sit down together, agree specific terms and then GR will sign off on behalf of MPC.</p> <p>Minimum spend on first phased expected to be in region of £10k plus £2-3k for container on side. Have deferred plans to add second container to front until such time as funds allow.</p> <p>Need to secure planning permission for the change of windows. KH has this in hand.</p>	<p>Finalise terms of Lease</p>	<p>GR/KH/LEPR</p>
<p>5. PAVILION EXTENSION</p>	<p>Waiting on spec and building regs drawings from Nest Design. Busier than expected and hope to have something with us soon.</p>	<p>Obtain budget costs once drawings available</p>	<p>NJM</p>
<p>6. PITCH/ FIELD MAINTENANCE</p>	<p>Plans to verti-drain set for 1 May 2018 and agreed to repeat levels of fertiliser applied last year plus an extra bag of sand and grass seed.</p>		

	<p>Lawn mowers/ tractors currently owned by MARS/ MPC not adequate to perform the tasks required i.e. from April to October pitches need to be cut once a week and this takes up to 6hrs per cut which is far too slow and time consuming given we rely on volunteer labour (demoralising).</p> <p>Must upgrade machinery as a matter of priority but funding sources not easy to come by. Need to add to OSSR a budget of £25k to upgrade equipment.</p> <p>PR/ PW have identified a second hand machine at £7500 + VAT which will do what we need in half the time. Raising a loan through private bank is an option but the LA approval process looks to be long winded during which time we may lose the opportunity to purchase. Agreed to explore other options.</p>	<p>Explore options to upgrade mower/ tractor</p>	<p>PR/ NJM</p>
<p>7. PAVILION MAINTENANCE</p>	<p>Still need to purchase the following items:</p> <ul style="list-style-type: none"> • Blanket as part of first aid kit • Igenix under counter fridge door compartments <p>Ace Fire carried out service but appeared to change the battery for no reason and did not carry out the standard 3hr drop test. Agreed to write to query why battery replaced as 10yr guarantee and why no drop test carried out.</p> <p>Boiler service was booked but apparently not undertaken – arrange boiler service asap</p>	<p>Arrange to purchase items listed</p> <p>Write to Ace Fire & arrange boiler service</p>	<p>PR/PW/NJM</p> <p>NJM</p>
<p>8. REGULAR USERS UPDATE</p>	<p>Tennis – ongoing negotiations with Greymantle to carry out works to trees</p> <p>Scouts – little use at present due to time of year.</p> <p>Table Tennis – agreed to purchase replacement table at a cost of £240.83 + VAT</p> <p>Football – Ivybridge U15s have enjoyed their enforced use of Modbury pitch and have asked to continue for the foreseeable future. Agreed</p> <p>Cricket & Netball - Nothing to report</p> <p>General use – 26 people were hosted for Christmas lunch, 18 of whom would have spent the day alone. Great success – managed to borrow some electric 'bain-maries' which allowed food to be kept warm. Perhaps consider for future hire/ purchase.</p>	<p>Liaise with Table Tennis Group re purchase of table</p>	<p>PR</p>

9.HEALTH & SAFETY	Signage to Rec Field and Tennis Courts needs improving as visitors struggle to find us if coming from Palm Cross Green etc. Need something on corner of Greymantle. Speak to MPC/ SWH re location and min/ max size of signs permitted	Improve signage to Rec Field	NJM/PR
10. NEXT MEETING	General meetings to be held at 8pm at Modbury Inn – schedule through to summer as follows: 20 th March 2018 15 th May 2018 17 th July 2018		ALL