

**MODBURY ASSOCIATION OF RECREATION & SPORT  
MEETING MINUTES**

**Date:** 18 June 2019

**Present:** Peter Watts (Chair)  
Nikki Mitchell (Secretary)  
Paul Eden

Paul Romney  
Kath Hope

**Apologies:** Brian Nicholls

AGENDA ITEM	COMMENT	ACTION	BY WHOM
1. MATTERS ARISING FROM COMMITTEE MEETING OF 19 FEBRUARY 2019	<p>Matters arising or carried forward from meeting on 19 February 2019 were as follows:</p> <ul style="list-style-type: none"> <li>• Verti-draining, fertilising and over-sowing completed in March as planned</li> <li>• Roll on goals now repaired as agreed</li> <li>• Arrange appropriate signage to ask users to refrain from using when pitches are waterlogged carried forward</li> <li>• Need to agree what provisions should be put in place by MARS for those using the fire pit i.e. signage/sand/ buckets etc carried forward</li> <li>• Decide what lighting is required to ensure safe passage between scout hut and the fire pit carried forward</li> </ul>	<p><b>Arrange signage for waterlogged pitches</b> <b>Carry out risk assessment for use of fire pit.</b> <b>Obtain costs for lighting etc</b></p>	<p><b>PR/PW</b> <b>PR/PW</b> <b>PR/PW</b></p>
2. TREASURER'S REPORT	<p>In the bank we are holding £25,491 which includes money earmarked for the extension now under way plus a working balance.</p>		
3. PAVILION EXTENSION	<p>Tender process now complete. We received 2 formal bids and Modbury Developments Ltd was appointed as contractor by MPC. Agreement is to proceed with Phase 1 which is the extension to the function room to also add a storage room and small workshop.</p> <p>When funds become available we will look to progress with Phase 2 which will be to deck and balustrade the flat roof area to construct a viewing platform. Room in roof is on the back burner as the associated cost is very high.</p>		

	<p>PR to now have oversight on behalf of MARS and building works have commenced. Container has been relocated and all current users advised of timescales for the project which is around 22 weeks from 5 June 2019 (i.e. 30 October).</p>		
<p>4. REGULAR USERS UPDATE</p>	<p><b>Pavilion</b>  PR confirmed pavilion is now approaching capacity particularly for evening sessions with a bit of day time and weekend availability. Discussed hire charge for evening functions especially where alcohol is being consumed following recent experience of the poor state in which the function room and facilities were left. Proposed increasing hire charge to £100 for evenings with a £250 deposit refundable in full provided Pavilion left in good order. Everyone was in agreement with this proposal.</p> <p><b>Outdoor space</b>  Noted by PR &amp; PW that there has been a noticeable upward shift in the usage of our outdoor facilities which is very encouraging.</p> <p>PR confirmed container relocated and small machinery store near cricket nets has been constructed.</p> <p>PE asked if it was possible to scoop put the Laurel that is not growing in places to the far side of the tennis courts when the machinery is on site for the extension. Looking to take out three small bushes, replace the soil and replant.</p> <p><b>Tennis</b>  PE was pleased to report the Tennis Club have a new committee in place with 2 people who have links to LTA and lots of fresh enthusiasm. Tennis will now have its own website through LTA for bookings etc and an open day is planned for Sat 20 July with free coaching between 2-5pm.</p> <p>Playing surface has deteriorated and a large crack has opened up so will need attention imminently. Discussed the OSSR and the fact the courts have been identified as a priority for the next phase of S106 funding. Need to obtain a copy of the S106 for Phase II and also need a fully costed project/ expression of interest drawn up by the tennis club in order to put forward a bid for the money. Would also be useful to understand the timescales for the delivery of phase II and when we might expect the money to be available.</p>		

	<p><b>Scouts</b> KH confirmed all happy. Shed ready to be moved from Memorial Hall to Rec Field and additional container still to be purchased.</p> <p><b>Football</b> We have several teams looking to use the facilities in the coming season. MRJFC x 2 (or3) + Beesands FC &amp; Ugborough U15s. Need to make sure we operate a system that is sensible and fair to everyone so there is the opportunity to play on both days at the weekends. Highlights the need to push on with improvements to drainage facilities and finding an alternative solution to delivering the 'additional pitch' in the absence of any suitable land being available.</p> <p><b>Netball</b> KH said not played a great deal but when they do they need to get boys to move location of goals</p> <p><b>Cricket</b> PR said cricket club is disappointed the option to acquire the second field has been removed. Kingston field has been offered for development and may be built on at some stage although still available for use this season. Nets used by Modbury and Ugborough and in need of some attention. Currently exploring funding option with SHDC.</p> <p><b>Table Tennis</b> No representative present but not aware of any concerns</p>		
<p>5. PITCH/ FIELD MAINTENANCE</p>	<p>Acquisition of the adjacent field is no longer an option as the land owners have stated they have desire to sell at this time. Now exploring the option of a 3G all weather training facility to perhaps incorporate the existing MUGA.</p> <p>Also looking to Devon FA/ Football Foundation to assist with drainage improvements. Second tranche of S106 money from Phase 1 of Bloor site must be due for payment shortly (NJM to follow up) which means we would have match funding available. Check with SHDC what level of match funding they would require in order to support both projects.</p>	<p><b>Follow up with SHDC and Chris French at Devon FA</b></p>	<p><b>NJM</b></p>

6. PAVILION MAINTENANCE	Nothing specific to report as all in good order. Decorating of the building will be done after the extension is complete as we will most likely need to attend to both the function room and the external walls. Also been 5 years since last done so ready for refresh.		
7. HEALTH & SAFETY	PW reported following a meeting with Robin Chambers there were some trees suffering with Ash Die Back on site. Mainly along top bank. Need to take appropriate action and remove as necessary. Not in a conservation area and no TPOs but will need to notify adjoining landowners and check who owns the boundaries before proceeding.	<b>Identify trees with Ash Die Back. Check ownership of boundaries and notify owners before proceeding with removal</b>	<b>PR/PW</b>
8. OTHER BUSINESS	<p>Discussed frequency of meetings and agreed 3 formal meetings would be sufficient and most day to day business can be communicated and agreed via email communications.</p> <p>Agreed to schedule for February/ June/ October with the June meeting also to include our AGM</p>		
9. NEXT MEETING	To be confirmed		