

**MODBURY ASSOCIATION OF RECREATION & SPORT
MEETING MINUTES**

Date: 15 February 2022

Present: Peter Watts (Chair)
Nikki Mitchell (Secretary)
Paul Eden (Tennis)
Hilary Garry (MRJFC)

Paul Romney (Treasurer)
Kath Hope (Scouts/ Netball)
George Rosevear (MPC)
John Harvey (MPC)

Apologies:

AGENDA ITEM	COMMENT	ACTION	BY WHOM
1. MATTERS ARISING FROM COMMITTEE MEETING OF 1 OCTOBER 20	<p>Matters arising or carried forward from meeting on 1 October 20 were as follows:</p> <ul style="list-style-type: none"> • Waiting for Heather Coulson to stitch the small window curtains together so they can be used for the new door to the extension. PW has seen Heather recently who had forgotten but has said she will now push on and get them done • Lighting between Scout hut and fire pit still to be addressed. As facilities have not been used during lockdown this was put on the backburner • Permanent handrails from pavilion to pitch to be installed when weather improves • Paving stone to be replaced at the same time as work carried out on handrails • Considered upgrading CCTV cameras prior to lockdown but incidents of wilful damage have stopped so agreed to defer action • Funding partners for the current project now identified and no longer need to seek alternative sources such as DR and Esmé Fairburn • Hinges to original patio doors working loose. Have been pushed back in for now but need attention so don't work loose again and risk being tapped out by anyone wanting to gain access. 	<p>Chase Heather for curtains and arrange for lighting, handrails, hinges and paving stone to be attended to.</p>	<p>PW/PR</p>

<p>2. TREASURER'S REPORT</p>	<p>Activity has remained limited during pandemic but now starting to build as groups return to normal. Managed to cover our costs during this period.</p> <p>Income £9k YTD. Expenditure £14k which includes £6.7k spent on field improvement project.</p> <p>Cash in bank totals £11,846 plus £190 petty cash.</p> <p>Delays in securing and releasing Section 106 money (mainly due to developer disputing changes to qualifying criteria) have resulted in increased project costs. Now risen to £185,164 but still within budget/ funds available of c£197k. Increased spend approved by MPC.</p>		
<p>3. FIELD IMPROVEMENT PROJECT UPDATE</p>	<p>Sportsfield Ltd of Bristol were awarded the contract for the field improvement project and will start on the MUGA/ cricket nets on 16 February 2022.</p> <p>PR talked the committee through the planned timetable and confirmed when football season finishes, contractor will return to install primary and secondary drainage. Scheduled for early May 22.</p> <p>Once complete, grass pitches will need time to settle and take shape which means we will have to restrict organised activities for a few weeks. Committee recognise as this is a community space, preventing impromptu kick arounds will be difficult.</p> <p>HG asked when MRJFC might be able to return and PW confirmed hopefully mid/late June but if not it should be in good time for the new season in August.</p> <p>PR has put together a presentation outlining the project ready for the annual parish meeting. NM will circulate.</p>	<p>Circulate field improvement presentation slides to committee</p>	<p>NM</p>
<p>4. FUTURE PROJECTS</p>	<p>Proposals for remaining S106 money (c£30k) earmarked for projects at the rec field included:</p> <ul style="list-style-type: none"> • replacement/ refurbishment of rolling goals (HG) • purchase of slotted goals for 7x7 pitch (PW) • lighting from main car park to fire pit (PW) • purchase of tractor and fittings to help with maintenance of football pitches in Modbury and cricket pitch in Ermington (PR) 		

	<ul style="list-style-type: none"> • installing lighting and pavement from dark lane to the rec field (JH) • lighting for the tennis courts to extend use into the winter months at an approximate cost of £30k (PE) <p>A major casualty of the original improvement plan is the provision of a cricket pitch. As a result Modbury currently share Ermington Cricket Club's facilities and take responsibility for the maintenance. PR explained not only would a larger tractor and front loader be more suitable to the areas requiring maintenance but it would also significantly reduce the time volunteers spend mowing across the two locations. In addition, there may be scope to use the equipment for other parish as appropriate.</p> <p>Funding of this project would be £2k from MARS, £4k from cricket club and balance of c£20k from S106.</p> <p>Discussed installing a pavement from Dark Lane to recreation ground and PW felt this was a matter for the parish council to pursue with South West Highways as any pavement would have to be built on publicly owned land. Even if the parish were able to acquire a strip of land currently belonging to Grey Mantle, immediate and longer term cost implications so should be explored before proceeding.</p> <p>NJM said we had also received a request from the parish council to pay for a light to be erected at the pedestrian entrance, facing back towards Dark Lane. Committee asked if MPC could confirm how much Western Power will charge to install the light and will it be adopted by Western Power once the work is complete.</p> <p>Committee agreed the priority was to make sure we have the right equipment to maintain the facilities once the primary and secondary drainage has been installed. Proposed by GR, seconded by JH and all present were in agreement.</p>	<p>Ask the parish clerk for Western Power lighting costs and plans for adoption once installed</p> <p>Complete application to release funding for the purchase of a new tractor</p>	<p>PR</p> <p>PR</p>
<p>5. MARS 50:50 DRAW</p>	<p>Income from 50:50 draw has contributed to several projects over the years but the work required to collect subscriptions is now outweighing the benefits.</p> <p>All agreed now membership has dropped away it is time to close it down at least for the time being (last draw to be Mar 22). GR suggested we could revisit in the future if appropriate to do so.</p>		<p>NM</p>

	<p>MARS will send thank you letter to all current subscribers, summarising achievements and requesting all standing orders cease with immediate effect. Anyone requiring a part refund for this year will be invited to provide bank details. As subscribers pay at different points in the year it was felt this was the best way forward.</p>	<p>Send letter to all current subscribers confirming 50:50 draw will cease with final draw taking place in March 22</p>	
<p>6. REGULAR USERS UPDATE</p>	<p>Tennis Project to resurface the tennis courts now complete and no defects. Great success.</p> <p>PE reported club was not adversely affected by lockdown and in fact has seen an increase in membership and income following increased use of the courts through the summer months. Automatic payment system now in place.</p> <p>Lighting the courts would allow a tennis coach to extend after school activities into the winter months. Project is already included in the OSSR for future S106 funds but in the meantime if there is the opportunity to do so as part of the current field improvement project, we should consider laying cabling ready for future lighting.</p> <p>PE also reported that he intends to stand down from his position with the tennis club after 10 years and feels he is leaving the club in hands of a strong committee. Once the AGM has taken place he will provide MARS with an update.</p> <p>Scouts KH advised just scouts for now (no beaver group at present). Membership level is good and gradually returning to normality. She thanked MARS for ongoing hospitality and support.</p> <p>Shed has been moved and re-fixed. Container now ordered and delivery is imminent which will give them plenty of much needed storage space. Also planning some landscaping work around the scout hut.</p> <p>Unfortunately they have discovered a leak with water coming through the skylight. Repairs being arranged.</p> <p>30 saplings being delivered as part of the Queens Platinum Jubilee Green Canopy project. PW confirmed some of the trees on site have suffered ash dieback. He is working with the tree warden and drainage spoil from field</p>	<p>Tennis club to confirm MARS representative after AGM</p> <p>Identify suitable site for 30 tree saplings once drainage works complete</p>	<p>PE</p> <p>KH/PW</p>

	<p>improvement project will be used to level off an area in the copse which will most likely create a good spot for the new trees. Suggested waiting until drainage project was complete.</p> <p>Football HG reported that MRJFC have 3 teams playing although likely U18s will fold at the end of the season leaving U15 & U13 teams. Struggling to attract younger children of primary school age.</p> <p>Been approached by Steve of Charterlands FC (walking football) to affiliate but junior club are not sure this would be appropriate. Better solution would be to set up own arrangements.</p> <p>Timing of matches has been good this season. Home matches are pretty much complete and suffered few weather related cancellations. HG said the young people who were playing have been having fun and loving it. Have made use of the kitchen to sell cakes for fund raising.</p> <p>PR confirmed there had been no problem with overlap of matches between MRJFC and Ugborough U17s who also use the facilities.</p> <p>PW asked if the coaches could let us know when matches are due to finish as that would help with timings on field improvement project. Also asked if goals on the side of the container could be removed if no longer needed.</p> <p>HG asked about roll on goals. Wheels need replacing and a general overall required which HG said MRJFC would source and report back on cost.</p> <p>Netball KH had nothing to report.</p> <p>Cricket PR had nothing further to report.</p> <p>Table Tennis Nothing to report.</p> <p>Pavilion user groups</p>	<p>Obtain costs to replace wheels and overhaul goals</p>	<p>HG</p>
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	<p>PW said lots of existing user were back up and running and we have also seen some new groups start to operate from the pavilion. Still waiting for the NHS to return.</p> <p>Week days are flat out but weekend use is a bit quieter. PW has stepped back a little from hall set up/ building access responsibilities and</p>		
7. PAVILION MAINTENANCE	<p>PW is delighted with our new cleaner, Pam Skillman, who is doing a fantastic job of looking after the main building.</p> <p>Workshop has been fitted with cupboards and worktops donated by a local resident.</p> <p>Part of the floor in the function room lifted but this has now been repaired.</p>		
8.HEALTH & SAFETY	<p>We have been advised that the trim trail needs to be inspected monthly and findings recorded. PW has been given a template to use for this purpose and is happy to undertake the inspections.</p> <p>Recent review identified the top rails of the seats need attention.</p>	Arrange for trim trail to be inspected monthly and top rails of seats to be repaired	PR/PW
8. OTHER BUSINESS	<p>We received a request to place a memorial tree at the recreation ground via the parish clerk. Committee agreed on the basis we already have the garden of remembrance and other memorial trees on site.</p> <p>Recommend we offer to meet the individual concerned but suggest planting is deferred until building works are complete.</p> <p>NM queried why MARS need to apply for a grant each year to maintain parish assets. Would seem more appropriate for money to be allocated and recognised as standard expenditure in the parish accounts. GR to make further enquiries of the external auditor to the council and report back.</p>	<p>Feedback to parish clerk and invite the individual to view possible places for a memorial tree</p> <p>Investigate whether maintenance of the recreation ground should be included as standard expenditure in parish accounts</p>	<p>PW</p> <p>GR</p>
9. NEXT MEETING	<p>AGM – 5 April @ 7.30 followed by main meeting at 8pm</p> <p>Future meetings to be held every other month – first Tuesday at 8pm at QEII Pavilion unless advised otherwise. Dates for remainder of the year as follows:</p> <p>5 April 2022</p>		

	7 June 2022 2 August 2022 4 October 2022 6 December 2022		
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