

Modbury Parish Council Finance and HR Committee Meeting
Wednesday 15th February, 5.30pm. The Pavilion, QEII Recreation Field
MINUTES

PRESENT: Cllrs Helen Nathanson (HN), Phil Smith (PS), Pete Watts (PW) and Rob West (RW)

2023 09FHR Apologies for absence were received from Cllr Keel

2023 10FHR There were no declarations of interest

2023 11FHR Grant funding:
No grant funding requests had been received

2023 12FHR It was agreed that consideration of further funding for the church clock would be made as and when the work was essential.

2023 13FHR Ear-marked Reserves:
Proposed by HN, seconded by PS and all in favour that it be recommended to Council to agree the following amendments be made to the EMRs for the year 2023 – 2024:
- The money currently held as an EMR contingency will now be for Community Support
- The rate rebate received during COVID and coded as Business Development will be EMR for future Legal and Professional Fees
- A new EMR will be created for Sustainable Modbury
- A new EMR will be created for MARS to build up monies for long-term maintenance or development projects. £10,000 of our current general reserves will be moved here and £5000 will be budgeted for MARS each year (£2,500 towards the year's maintenance and £2,500 to continue to build up the EMR)

2023 14FHR Banking – Savings Account
It was agreed that the Council did not wish to tie up money in a fixed term savings account, that the clerk would organise a zoom meeting with CCLA Bank (if possible) and, if their options were not viable, that a savings account would be opened with Lloyds TSB.

2023 15FHR Financial Regulations and Scheme of Delegation
It was agreed that this would be considered in more detail by a working group ready for full council to adopt at the March meeting.

2023 16FHR Coronation Big Street Party
It was agreed to grant fund the Coronation Big Street Party to the sum of £500 and, if there was a shortfall to be made up, to contribute a further £500.

2023 17FHR Proposed by PW, seconded by HN and all in favour that Council be recommended to pay the additional 62 hours worked by the clerk year to date and agree the remaining leave to be taken in March.
It was agreed that Council be recommended to agree that, as from 1st April 2023, the clerk's hours be increased to 17 per week.

2023 18FHR The date for the next meeting will be arranged once end of year close down of accounts has taken place.

Meeting closed at 6.30pm