

MODBURY ASSOCIATION OF RECREATION & SPORT: MEETING MINUTES

Date: 13 February 2024

Present: Peter Watts (Chair)

Nikki Mitchell (Secretary)

Barbara Price (Parish Council)

George Rosevear (Independent)

Rodney Bomford (Bridge)

Paul Romney (Treasurer)

Dave Trigger (Parish Council)

Kath Hope (MRJFC & Netball)

Tony Price (Touch Rugby)

Jon Wakeling (Bridge)

Apologies: Kim Clifford, Mike Marchant

Steve Comley

AGENDA ITEM	COMMENT	ACTION	BY WHOM
1. MATTERS ARISING FROM COMMITTEE MEETING OF 12 DECEMBER 2023	<p>Matters arising or carried forward from meeting on 12 DECEMBER 2023 were as follows:</p> <ul style="list-style-type: none"> Send Tennis Club a Licence to Occupy Skate ramps to be dismantled and replaced with similar or alternatives. Consult with young people to gain their input. Replace trim trail balance beams MUGA faulty light repair/ replacement Function room door repair Replace timer switch on pedestrian gate 	<p>Complete</p> <p>Ongoing</p> <p>Removed not replaced</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>	PR/PW/KC
2. TREASURER'S REPORT	<p>See latest extracts from accounts attached (financial activities for period 13 December 23 to 13 February 24 and Trial Balance at 13 February 2024.</p> <p>PR confirmed c£15.9k in bank of which c£11k would be available to fund future projects.</p> <p>PR also shared a copy of the Business Plan and Financial Projections for FY 2022/23 to 2028/29 which was submitted to and approved by MPC at their latest meeting.</p>		

	<p>Projections include a 10% increase in fee hire rates from April 2024 which will be the first time rates have increased in 10 years. Revenue has risen through increased usage and DT said the committee had done a great job maintaining such low fees and felt no organisation will suffer because of the small increase proposed.</p> <p>RB said there would be nothing worse than declining facilities through lack of maintenance funds and TP pointed out recent changes to VAT position would not impact revenue as savings on fee income would cancel out most VAT incurred on purchases.</p> <p>Everyone was in favour of the fee increase proposed.</p>		
3. REGULAR USERS UPDATE	<p>Tennis – nothing to report.</p> <p>Scouts – nothing to report.</p> <p>Football – KH said couple of games postponed due to weather conditions was frustrating. Two more home games left this season. Hoping to actively promote junior football through the summer term to build on membership for next season. KH mention the padlock on the goals appear seized. PW suggested club cut off and purchase new.</p> <p>Touch Rugby – TP said nothing to report as this is not a winter sport but very interested in progressing the lighting scheme (see later).</p> <p>Cricket – PR confirmed nothing to report.</p> <p>Walking football – no club updates provided but committee agreed to provide small grants of £250 for Modbury Vixens (ladies walking football) and Devon Walking Football (set up by Steve Comley and based at QEII Recreation Ground) as we have previously for new user groups. PR to provide NJM with contact details for Modbury Vixens to request club rep join MARS committee.</p> <p>Bridge – RB said 40+ people playing and membership growing which means they need 2 more tables. Club are prepared to purchase as long as there's</p>	<p>Invite club rep from Vixens and advise of start-up grant awarded</p> <p>Follow up with Bridge club re storage space once Noah's Ark have made a decision</p>	<p>NJM</p> <p>PR/PW</p>

	<p><u>Skate ramps</u> – carried forward. MARS understands a questionnaire has already been developed and submitted to MPC along with a proposal to run a youth forum. Response awaited.</p> <p>Pavilion</p> <p>Discovered a leak on the heating system which has been repaired but seems the heating is still not working properly. Call plumber and at the same time request boiler service.</p> <p>PR said we have received a request to install a white board on the function room wall. He has acquired one that is ready to go.</p> <p>Also discussed replacing the projector screen in time as the one we have does not retract.</p>	<p>Follow up plan for a youth forum with MPC</p> <p>Repair and service boiler</p> <p>Source replacement projector screen</p>	<p>KC</p> <p>PW</p> <p>NJM</p>
5.HEALTH & SAFETY	<p>Railing from the pavilion to the field is now in place.</p> <p>PW asked if MPC are responsible for arranging annual inspection of the trim trail.</p> <p>PW also requested copy of the latest Public Liability Certificate to be displayed in the building.</p> <p>Music licence is valid and has been renewed but no new certificate is issued.</p>	<p>Confirm MPC arrange annual trim trail inspection.</p> <p>Obtain latest PL certificate</p>	<p>BP</p> <p>NJM</p>
6. CIO UPDATE	<p>BP provided the committee with the following update:</p> <p>Draft Terms of Reference distributed to some committee members for comment. Suggested a meeting of MPC and MARS members to discuss.</p> <p>Charitable Constitution still being worked on.</p> <p>Lease Agreement between MPC and Modbury Recreation Trust (MRT) requires input from a surveyor before any further progress can be made.</p> <p>VAT won't be able to be reclaimed on capital grants in future so need to make sure provision for VAT is included in any grant applications we make.</p>	<p>Arrange meeting to review draft TOR</p>	<p>BP</p>

	<p>Grants awarded but yet to be spent will need to be transferred to MPC and earmarked to pay bills as they arise. This is because grant funding was awarded to MPC and not the new MRT charity.</p> <p>MPC in full communication with Fields In Trust to make sure we meet their requirements.</p> <p>External audit may not be required in future. Instead, an independent review may be possible although yet to confirm with accountants.</p>		
7. AOB	TP mentioned the plan for May Fair is to finish with a community picnic and sports day on Saturday 11 May at the Recreation Ground. No further details at this time.		
8. NEXT MEETING	<p>Second Tuesday of every other month. 8pm @ QEII Pavilion. Scheduled meeting dates as follows:</p> <p>Tuesday 16 April 2024 Tuesday 11 June 2024 Tuesday 13 August 2024 Tuesday 8 October 2024 Tuesday 10 December 2024</p>		