

**Modbury Parish Council September Meeting
Tuesday 7th October 2025, 7.00 pm**

DRAFT MINUTES

Public Forum: Members of the public and press are welcome to attend

Meeting opened at 7pm

A brief talk given by Claire Puckey Community Liaison and Support Lead from the Four Rivers Dementia Alliance about dementia & outlining ways to live and how to be dementia friendly and include dementia sufferers in the wider community. Ambition to future proof all communities. Left several info packs for the meeting. Claire will be invited to a Community Engagement meeting to discuss this in more depth

Chair welcomed members of the public and invited any comments.

A member of public asked MPC to contact DCC and object to removal of the disabled parking bay in Church St.

S. Wyatt arrived at 7.05pm

D. Trigger arrived at 7.12pm

Reports from Devon County and Souths Hams District Councillors

Report from Cllr. Louise Wainwright DCC

Outlined latest central Gov't proposal for the introduction of Neighbourhood Area Committees as part of the reorganisation of local government. She has also met with representatives from Modbury Caring and discussing the issues at the site at Orcheton. LW will discuss removal of silt at Whympston Cross.

Report from Cllr. Bernard Taylor SHDC.

Sent apologies due to a diary clash. His report was distributed prior to the meeting. SHDC to submit final paper on local government re-organisation by 28th November

2025 132 Apologies: To receive apologies and to approve reasons for absence.

C. Field – holiday

R. Foss – did not attend

2025 133 Declarations of pecuniary and other interests

Register of interests: Councillors are reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances.

None received

2025 134 To confirm minutes of the last meeting – previously distributed

Proposed D. Trigger

Seconded T. Price

Approved with one abstention - AT not present at previous meeting.

All in favour.

1. Matters arising –

Biodiversity – still under consideration. AT explained this is being monitored against a proposed relaxation of building regulations

Purchase of Fireproof cabinet – **T. Price to report back at next meeting**

Health & Safety – to ensure it is an agenda item going forward – **Clerk to action**

PS asked about the SWW press release which was inadequate and felt more information is required about when the work schedule will start – referred to closure of parking on Church St by SWW

Requested MPC write a letter to SWW. Clerk to action.

2025 135 Planning Committee

1. Linhay Barn Modbury PL21 0SJ

TPO 1104; T2: Oak - reduce branches back from building leaving 2m clearance, remove x1 first order branch and 2nd / 3rd order branches on N side

<https://southhams.planning-register.co.uk/Planning/Display/2844/25/TPO>

AT stated application for tree management with no adverse comment by the tree warden.

Proposed no objections.

Agreed. All in favour

2. Upper Paddock Back Street Modbury PL21 0RF

T1: Semi Mature Eucalyptus - Fell to ground level. T2: Young Multi Stemmed Ash - crown raise outer limbs by 2 mtrs to lift crown away from neighbouring trees & encourage tree to grow taller as opposed to wider, T3: Mature Dogwood, reduce by 1-1.5m all over to allow more light into greenhouse below, T4: Conifer - fell to ground & T5: Magnolia - reduce by 1m all over to balance crown & bring to shape

<https://southhams.planning-register.co.uk/Planning/Display/2778/25/TCA>

AT outlined application for scheme of tree management and replacing with smaller specimens with support from tree warden. Proposed no objections.

Agreed. All in favour

2025 136

Finance

1.To consider and approve payments as listed in Appendix 1

Clerk gave explanation of payments totalling £5,080.79 including salary payment for August

Proposed PS

Seconded DT

Agreed. All in favour

2.To note the reconciliation between Lloyds Bank and Rialtas

Reconciliation agreed between Bank account and accounting software

Budget v Spend – year to date.

With exception of grass cutting [early months of year] spend is in line with budget forecasts

3. Final publication of AGAR External Auditor report 31 March 2025

External auditor highlighted movement in asset register – recording previous years assets and disposals

AGAR publication of external opinion posted on website as per legislation. These will be removed once draft minutes are uploaded. A copy of the AGAR will still be available on request to the parish council

2025 137

OPCC CCTV

1. Expression of interest for CCTV – QEII recreation ground

Document previously circulated

BP outlined the scheme for EOI for matched funding scheme from the Office of Police Crime Commissioner for CCTV equipment. QEII recreation ground identified as potential for CCTV coverage due to recent reduce antisocial behaviour resulting in considerable damage.

Submission by 24th October 2025

Clerk to coordinate with representatives MARS

2025 138

Emergency Planning Working Group

1. Results from working group meeting held 30th September

BP gave an update on meeting which was very useful and had identified a number of things to be considered. One volunteer has a wealth of EP experience particularly identifying funding opportunities. Modbury Health centre also willing to share their EP document

BP to circulate draft of new policy to all parties for next meeting including the Fire Service

2025 139

Updated Priorities Report for DCC

1. Report updated by Cllr P Smith prior to DCC site visit later in October

Document previously circulated

PS explained the weather events of late August prompted a review of original report submitted to LW [July] with priorities now listed in S.8

Clerk to forward to LW

2025 140

Devolution

1. To monitor developments regarding Gov't LGR plans local and national Central Gov't are proposing the introduction Neighbourhood Area Committees as a vehicle for unitary authorities to stay in touch with local communities. Unclear whether this model will be adopted or its effectiveness with regard to town and parish councils

2025 141

Committees, Sub-committees and Working Groups:

To receive updates (If any) from Committees, sub-committees, working Groups not dealt with earlier.

Community Engagement

BP circulated draft advert for publication looking for new councillors with specific skills – initial search for a champion for youth engagement.

Modbury messenger, website and social media

MARS update

Bonfire Night 5th November - **looking for volunteers for car parks, selling hot dogs etc.**

BP gave update and confirmed papers ready to submit to Fields in Trust to gain their permission to take forward the setting up of Modbury Recreational Trust with MPC as sole trustee and the existing MARS management to be responsible for day to day management of the recreation ground. Ongoing developments to be monitored by Finance Committee.

Fields in Trust submission by Clerk and BP – done

Sustainability

AT gave brief outline of meeting with Sustainable South Hams earlier in the day

Modbury to host an energy workshops at QE II pavilion in January 2026 – date to be confirmed

SSH arranging event content, trade stalls, community energy champions, kids' competitions etc.

MARS looking at Gov't energy funding options for pavilion

AT to explore matched funding opportunities which tie in with community sustainability

Heritage Group

Looking at makeover of Poundwell Meadow phone box. Modbury maintenance contractor to submit costings

AT to co-ordinate

Discussion about improvement of street scene by gardening

Currently done by volunteers and supported by 3 contracts for grass cutting, tree surgery and general maintenance

Agreed to arrange meeting with representatives of all groups to identify gaps and agree on a scheme to support this initiative. AT to co-ordinate

Kingsbridge and Salcombe Chamber of Commerce

S Wyatt confirmed she had recently attended the Kingsbridge and Salcombe Chamber of Commerce meeting and they have indicated events other council events can be insured by the Chamber of Commerce. **SW to co-ordinate with groups as appropriate**

2025 142

To agree the Saturday Rota:

Barbara Price 11th Oct

Bill Cole 18th Oct

Richard Foss 25th Oct

Tony Price 1st Nov

Sarah Wyatt 8th Nov

Ann Turner 15th Nov

Chris Field 22nd Nov

Remembrance Sunday service is on 9th November 2025 at St George's Church

PS will be representing the parish council

Clerk to order wreath - £25

2025 143

Date of next meeting: Tuesday 4th November 2025 @ 7pm

Section 2

2025 144

1.Tender process for replacement fencing contract for Memorial Hall Play Area

Due to commercial sensitivities the Public were excluded from this part of the meeting

PS outlined the tender process to replace the fencing between upper and lower play areas at the Memorial Hall. He apologised for an incorrect EMR figure of £8,006.08 in the report. It should have been £4,554.38 due to spend on the MHPA play trail. It was agreed that the maintenance EMR of £1,774.02 will be used and combined they provide EMR of £ 6,328.40 against spend of £5,200 ex VAT

This will cover the initial spend and provide a residual balance against any further work required at MHPA. The successful tender was from Leaf it Out [SW] who are the appointed representatives of Jacksons and are providing a 25 year warranty on the timber

PS recommended the proposal to the council members

AT seconded the proposal

Agreed. All in favour

The meeting closed at 9.20pm