

**Modbury Parish Council June Meeting
Tuesday 1st July 2025, 7.00 pm**

DRAFT MINUTES

Chair B Price opened the meeting at 7.05pm

Public Forum: Members of the public and press are welcome to attend

The Chair agreed to take agenda item **2025 95 [1]** – the annual parish meeting – at the start of the meeting and invited the various representatives of Modbury groups to present a brief annual report

2025 95

Item 1

Reports were received from the following groups;
Modbury Memorial Hall, Modbury Players, Royal British Legion, Community Orchard Group
Modbury Wassail, Modbury History Society, Modbury Litter pickers, Modbury Bloomers
Modbury Wildlife Action Group, Modbury Christmas Lights, Modbury Caring,
Modbury May Fair week, Modbury Town Improvement Charity

The Chair thanked everybody for their reports and on behalf of MPC congratulated all the groups for providing a wide variety of activities for the residents of Modbury to enjoy

**Reports from Devon County and Souths Hams District Councillors
DCC – Louise Wainwright.**

LW commented on the impressive range of activities and reports and mirrored B Price's comments about the variety of activities available to everybody.

LW apologised her report for June was not ready before the meeting but would be available shortly. LW outlined her plans for regular site visits to parishes with Highways to look at problem areas. LW requested an up to date priority action list. **Clerk to coordinate priority action list with councillors.**

AT commented on the need for better coordination between Highways and external agencies such as SWW to avoid duplication of costly and disruptive road repairs

P3 scheme – appears to be a shortage of staff at P3 – LW looking at establishing a similar rapport to Highways. BP raised the issue of street lighting and efforts to get this resolved and mentioned the Street lighting team were difficult to contact. LW requested an email with further information to look into this. **Clerk to send information to LW**

SHDC – Bernard Taylor.

BT highlighted the funding available under the Platinum Jubilee Village Halls Fund. **Clerk to advertise details on the MPC website**

BT gave details of a Teams meeting to be held on 23rd July hosted by SHDC regarding an update on developments towards the creation of unitary authorities. **Clerk to contact SHDC Chief Exec office for further details**

BT highlighted community improvements such as the removal of chewing gum from pavements

2025 88

Apologies: To receive apologies and to approve reasons for absence.

C. Field – apologies received due to prior work commitment

D. Trigger – did not attend

B. Cole arrived at 7.20pm

2025 89

Declarations of pecuniary and other interests

Register of interests: Councillors are reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances.

None were received

2025 90

Resolution to agree the following draft minutes as a true record for the last regular meeting and EGM meeting – previously distributed

Regular Council meeting – 3rd June 2025

Proposed A Turner

Seconded T Price
Approved – all in favour

EGM meeting - 20th June 2025

Proposed P Smith
Seconded R Foss
Approved – all in favour

1. Matters arising – Orcheton

AT expressed disappointment that response from the agencies present was poor. None had confirmed a plan of action. AT had written to local MP which had produced a reply from Environment Agency and Natural England.

AT to draft a further letter requesting an action plan to avoid another winter without anything happening to manage the situation

Chair BP thanked AT for her diligence and efforts in this matter

2025 91

To confirm submission of AGAR return

1. To note timetable for approval of AGAR and submission by 30th June 2025 – **Clerk confirmed all statutory submissions had been submitted before the deadline**
2. Published timetable for public inspection of records – **Published on the MPC website and parish notice boards. Period of inspection 27 June to 29 July 2025**
3. To note results of the internal audit inspection and report – The IA report had highlighted a few minor areas where some improvements could be made. One IA recommendation has already been implemented – **the total of payments to be included in the minutes showing they agree with payments listed in Appendix 1**
Deeds and other important documents should be stored in a fire proof container. **Action – to source a fire proof cabinet for legal documents**

2025 92

Finance

1. To consider and approve the payments listed in Appendix 1 - £6,424.61

Proposed P Smith

Seconded R Foss

Approved – all in favour

2. To note the reconciliation – **Bank v Rialtas reconciliation agreed as at end June 2025**

3. Receive report spend v budget forecast [Rialtas] – explanation of spend being below budget forecast as only 1st quarter.

PS queried why the salaries figure was lower than expected at end of 1st quarter.

Clerk to investigate staff salary figure with Rialtas.

BP noted that an item of expenditure of £45.00 for Community events was under the wrong code. **Clerk to amend and enter the expenditure under the correct code.**

BP asked why the grants awarded figure was so low at end of June. Clerk explained grant payments were going out in next few days.

Clerk to pay approved grant applications as soon as possible.

PS asked about car parking income figure.

Clerk to follow up on outstanding parking payment receipts before next meeting

Action - agreed the next quarterly review of spend v budget to be at October meeting

2025 93

Biodiversity

1. Changes to planning and impact of biodiversity – **agenda item postponed until August meeting**

2025 94

Devolution

1. To monitor developments regarding Gov't LGR plans local and national – continue to monitor developments. **SHDC Teams meetings details to be obtained – see SHDC report**

2025 95

Community Engagement

1. Receive annual parish meeting reports from groups – **This item was taken under Public Forum at start of meeting**
Community Orchard Group – report given under 2025 95 1

Modbury Wildlife Action Group - report given under 2025 95 1

2. Devon and Cornwall Police cyber security talk on 17th July 7pm @ QE II pavilion
<https://modburyparishcouncil.gov.uk/news/cybercrime-presentation-by-devon-and-cornwall-police/>

Clerk to re-advertise event on MPC website, FB and community noticeboard

S Wyatt reported that the phone box adjacent to Poundwell Meadow car park is to be given a mini makeover at some point

2025 96

Planning

It was noted that the Planning Committee had considered a number of planning applications which were minuted and noted by the council members with the following application being discussed by the full council

Land at SX 648 513, Cottlass Lane, Modbury

Hardcore track for agricultural access, levelled area for poultry farming use & small hardcore areas for animal feeders & drinkers (part retrospective)

<https://southhams.planning-register.co.uk/Planning/Display/1587/24/FUL>

Re agenda item 2025 96

This item was brought to the meeting to be discussed by the full council

AT previously circulated a draft response prior to the meeting for councillors to consider outlining the reasons for raising objections to this planning application

PS supported the line of objection in the draft response

BP thanked AT for a very thorough response in order for the councillors to consider this resolution. The council voted to submit the objection as discussed and agreed upon

Proposed B Price

Seconded T Price

Approved – all in favour of submitting objection

Clerk to submit MPC objection via Planning Inspectorate website

2025 97

Committees, Sub-committees and Working Groups:

To receive updates (If any) from Committees, sub-committees, working Groups not dealt with earlier.

Maintenance

PS noted that the grass cut in May was poor but much better in June

Play areas – Handy person was working well and carrying out maintenance where necessary

Pot holes – Road Warden advised no repairs had been done for a while as no volunteers were available. BC reported that there is a damaged leat and water leaks at Friend Wells and is hopeful a pipe can be installed at 3 Torrs Farm on Brownston Road

PS reported that in the absence of a P3 coordinator verges and paths are not being cut and complaints from the public will continue. DCC know that MPC unable to keep all the paths clear. Infrastructure such as finger posts, steps and gates are being maintained through spending by the parish for work done by handy person/contractor. The recent article in the Modbury Messenger hasn't generated any new volunteers to date and will be discussed at the next maintenance meeting.

Heritage Group

AT reported the group were looking at digital transformation of family records and had approached St George's church to ask their permission. If approved by the church the records can be accessed via the Heritage website.

AT has arranged a meeting with the primary school to discuss contributing heritage information

2025 98

To note Council's actions since the last meeting.

There were none to note

2025 99

To agree the Saturday Rota:

Phil Smith 5th July
Ann Turner 12th July
Dave Trigger 19th July
Sarah Wyatt 26th July
Phil Smith 2nd Aug
Tony Price 9th Aug
Richard Foss 16th Aug
Bill Cole 23rd Aug
Chris Field 30th Aug

2025 100 Date of next meeting: Tuesday 5th August 2025 @ 7pm

Meeting closed at 8.55pm