

**Modbury Parish Council Meeting Extra-ordinary meeting
Friday 20th June 2025**

11am in The Parish Office

MINUTES

Meeting started promptly at 11am

Public Forum: Members of the public and press are welcome to attend.

No members of the public were present

2025 84 Apologies: To receive apologies and to approve reasons for absence.

Apologies were received from

B Price - vacation

T Price - vacation

S Wyatt – vacation

A Turner – joined the meeting at 11.05am with apology for being late

D Trigger – not present

2025 85 Declarations of pecuniary and other interests

Register of interests: Councillors were reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances.

None were declared.

2025 86 In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1(2), to resolve that agenda item 2025 87 be taken with the public excluded.

The Chair read the declaration re agenda item 2025 87

Proposed P Smith

Seconded R Foss

All in favour **that the public be excluded**

2025 87 To consider the completion and approve submission of the AGAR report for Modbury Parish Council 2024/25

The Internal Audit report and draft AGAR had been circulated prior to the meeting and councillors noted the contents and the auditor's recommendations:

- 1. Value of assets to be recorded ex VAT**
- 2. Payments listed for council meetings to be totalled and total paid recorded in minutes**
- 3. Purchase of fire proof cabinet for document storage**

Proposed P Smith

Seconded R Foss

All in favour **that the report be noted, the recommendations implemented as soon as possible and sections 1 and 2 of the AGAR be signed by the Chair and Clerk**

The signed sections of the AGAR will be made available for the required 30 day public consultation before 1 July 2025 following which it will be passed to the Council's external auditor.

Proposed P Smith

Seconded R Foss

All in favour that the Clerk will post the relevant sections of the AGAR on the Council notice boards and on the website by 3pm on 30 June 2025 and that he will then forward it to the external auditor following expiry of the consultation period

Date of next meeting: Tuesday 1st July 2025

Meeting closed at 11.40am