

**Notice of Modbury Parish Council Finance and HR Committee Meeting
2.00pm, Tuesday 16th December 2025. Parish Office, Modbury Court**

DRAFT MINUTES

Present
Cllrs T Price P Smith B Price

2025 31FHR

Apologies for absence
C Field – work commitments

2025 32FHR

Declarations of interest
None

2025 33FHR

To confirm the minutes of the last meeting – previously distributed
Proposed T Price
Seconded P Smith
Agreed. All in favour

2025 34FHR

Matters arising
1. Bank account - debit card, signatories – update. **Clerk further discussions with Lloyds Bank to resolve both. Investigate free banking offerings from Coop Bank and NatWest Bank and any restrictions through NALC/DALC**
2. Investment account – year to date. **Return yield approx. 3.5% ytd**
3. HMRC late PAYE submission appeal. **Appeal successful, no further action required**
4. Fire proof cabinet. **Purchased. Cost of £69.99 to be reimbursed**

2025 35FHR

To consider budget 2025/26 v 2026/27
1. Budget 2025/26 spend v projected year to date – **latest report circulated**
2. Income and Expenditure – remainder of 2025/26. Discussion regarding remaining expenditure for out turn of year. **Clerk to decide on pension arrangements by end financial year. Contact Nest.**
3. Budget & Precept discussions for 2026/27 **Detailed line by line discussion for costs and income. Clerk to check accuracy of data capture for correct cost centres**
4. Palm Cross car park fees for 2026/27. **Rent unchanged for 26/27**
5. Budget for 2026/27 to be finalised. **Updated and amended Draft budget to be circulated**

2025 36FHR

To consider grant applications received
1. Applications previously circulated – requested further information where required. **No replies, Clerk to chase**
2. Application from CAB via letter from CEO – **granted £300. Clerk to send letter to CAB advising of timetable and application process.**

Clerk to contact Tiddlers group & advise that MPC will consider a late application

2025 37FHR

Modbury Recreation Trust

1. Update and review professional costs, fees and annual costs for 2026/27. **Fields In Trust approval of legal documents – Fee to be paid - £960 by end of February 2026**

2. Independent review of accounts – Elliott & Partners, Modbury being undertaken December 2025. **Audit completed with accounts returned. Fee to be paid £395.00**

2025 38FHR

To agree the dates for the next meeting

Wednesday 18th February 2026 @ 3pm

Meeting closed at 17.00hrs