

**Notice of Modbury Parish Council Maintenance Committee Meeting
Tuesday 27^h January 2026 @ 4pm in The Parish Office**

Draft minutes

In attendance P Smith [Chair] B Price, B Cole

- 2025 43M Apologies for absence**
None
- 2025 44M Declarations of interests**
None
- 2025 45M Minutes of the last meeting – for approval**
Proposed B Price
Seconded B Cole
Approved. All in favour
Clerk to add attendees and recirculate and add updated minutes on website
- 2025 46M Matters arising**
Jacksons Fencing warranty printed and filed in fire proof document box - **actioned**
Annual review with Coastal Services – **date still to be agreed**
Tree at Church Lane/Moon Lane – **been dealt with**
Email to DCC re P3 – **sent and awaiting reply**
Review meeting with maintenance contractor – **took place prior this meeting**
Priorities list to MPC website – **actioned**
Authorisation to purchase drain & connector £80 + VAT – **BC to action**
Contractor – cost of excavation authorised for £150 + VAT re Friend Wells – **BC to action**
Re 2025 41M PS confirmed constructive discussion with the SHDC street cleaning team – **2nd street sweep undertaken early Jan 2026**
- 2025 47M Play Areas**
1. Memorial Hall Play Area – **Clerk to contact 25 Church St and request they mend broken fence between them and MHPA**
 2. Palm Cross PS confirmed steering wheel has been replaced by MPC contractor. Roadside hedge requires cutting. **Clerk to contact P Thorn for annual cut.**
 3. Champernowne – ongoing maintenance by MPC where possible and discussions with Earthwrights
 4. SHDC play area safety reports – PS met with SHDC localities officers and requested a definitive statement about HSE/RoSPA tolerances by end of January. **Awaiting a response.**
- 2025 48M Grass cutting**
1. Update on cut programme season 2026/27 – completed all bar one due in early March [weather permitting]
 2. One off cuts for 2026/27 – agreed. **Any additional ad hoc cuts to be agreed at the time**
 3. Pavement scarifier – Clerk to contact Noss & Newton about possibly renting their machine. **Actioned – awaiting reply**

4. Once NN provide this information **PS to conduct benefit analysis about possible purchase with storage at the Old Fire Station**

2025 49M Tree maintenance

1. Review of tree survey – MPC confirmed with Dartforest that they will be appointed to undertake a new tree survey. New survey scheduled for autumn 2026
2. Review of tree/hedge maintenance contract – still **to be agreed**
3. Outstanding tree maintenance request. PS to liaise with tree contractor about overhanging tree at Galpin St.

2025 50M Highways

1. Road Warden service – pot holes/drainage/road signage
2. P3 coordination – no direct response from DCC to MPC email. **Clerk to contact P3 about outstanding payments with cc to LW. PS to meet with BW**
3. Street lighting – no direct response from DCC
4. Barracks Road – speed limit signage alongside footpath – **remind LW still outstanding**
5. Pavement maintenance – temporarily suspended during poor weather
6. Grit boxes – are full. Galpin St and Cromwell Park grit bins require replacement. **Clerk to contact NHO at DCC. Also enquire about Palm Cross**
7. Volunteers – road warden scheme – **BC coordinating and looking to recruit further volunteers.**

2025 51M General Maintenance Work

1. Palm Cross car parking – working well. Most bays now numbered.
2. Other maintenance work – costings to refurbish of telephone box seem high. Suggested to contact another contact about locking solutions. **Clerk to action with BC**

2025 52M Emergency Plan

1. Update on working group. BP – has spoken with an EP consultant who attended. Suggested a number of scenario plans added to the EP existing plan to allow flexibility - **BP and PS to meet and discuss further.** Next meeting to be arranged
2. BC mentioned damaged fire hydrant in Church St in case of an emergency. **Clerk to speak to Highways for guidance**

2025 53M Priority list action plan

1. Feedback on issues raised with Louise Wainwright County Councillor. Clerk to contact LW about outstanding issues - **actioned**

**2025 54M Date for the next meeting:
28th April 2026 @ 4pm**

Meeting closed at 17.42pm