

**Notice of Modbury Parish Council Finance and HR Committee Meeting
3.00pm, Wednesday 18th February 2026. Parish Office, Modbury Court
Draft minutes**

Present T Price, B Price, C Field

- 2025 39FHR** **Apologies for absence**
P Smith – apologies given prior commitment
- 2025 40FHR** **Declarations of interest**
None
- 2025 41FHR** **To confirm the minutes of the last meeting – previously distributed**
Proposed C Field
Seconded B Price
Agreed. All in favour
- 2025 42FHR** **Matters arising**
1. Bank account - debit card, signatories, free banking offerings.
Action
Clerk to complete debit card application. Contact NatWest Bank re Community banking accounts.
2. Investment account – year to date. **Monthly investment return approx. 3.5%. FSCS investment under review.**
3. Clerk’s pension arrangements.
Action
Enrol Nest pension by 31st March/SHDC/HMRC
- 2025 43FHR** **To consider budget 2025/26 v 2026/27**
1. Review Budget 2025/26 spend v projected year to date.
Action
Contact EDF about smart meter readings.
Grass cutting year to date. Review work done & invoices
Email MARS re annual funding request.
Action – Agreed that any unused balance from Council Assets at financial year end to be transferred to Ear Marked Reserves [EMR]
2. Consider possible legal costs re Palm Cross planning procedure and to make recommendations to full Council.
MPC to consider possible further costs after initial pro bono advice
3. Review dates for closing accounts for 2025/26 and agree actions required.
Accounts to be ready for close end of March
Internal Audit dates to be confirmed

2025 44FHR

To consider grant applications received

1. Applications previously circulated – requested further information where required – update.

Further information has been requested from Walking Football, Modbury Messenger and LittleTiddlers - but not yet received so grants cannot be considered

2. Application from CAB via letter from CEO (letter written)

CAB advised - funding request for £300 granted

2025 45FHR

Modbury Recreation and Sports Trust

1. Update and review professional costs, fees and annual costs for 2026/27.

Action - Fields in Trust fees to be paid.

MARS - £2500 annual funding request for 2025/26

Action

Clerk to contact MARS to submit request

MPC to approve new lease at the next council meeting

Contact Fields in Trust – to advise on charitable status

Contact Clear Insurance re MRST insurance cover

Recommend transfer of MARS funds to MRST

Action - MARS bank account to be closed and balance

transferred to new account for Modbury Recreation and Sports

Trust – to be approved at next MPC meeting

2025 46FHR

To agree the date for next meeting

29th April 2026 @ 3pm

Meeting closed at 16.13pm