

**Modbury Parish Council Annual Meeting and Ordinary May meeting
Tuesday 5th May 2026, at 7.00 pm**

To all Members of the Council

You are hereby summoned to attend the Annual Meeting of Modbury Parish Council followed by the Ordinary monthly meeting to be held on Tuesday 5th May at 7.00 p.m. in The Pavilion, QEII Recreation Field for the purpose of transacting the following business.

Bleddyn Griffiths, Clerk to Modbury Parish Council

28th April 2026

**Annual Parish Council Meeting
AGENDA**

Public Forum: Members of the public and press are welcome to attend

2026 14 Election of officers

1. Election of Chair
2. Election of Vice-Chair

2026 15 Apologies: To receive apologies and to approve reasons for absence.

2026 16 Declarations of pecuniary and other interests

Register of interests: Councillors are reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances.

2026 17 To approve Parish Council arrangements

1. To confirm insurance arrangements – Clear Insurance renewal for year 2026/27
2. Grass-cutting contract with Arborcure to end of March 2027 pending satisfactory annual reviews
3. Tree surgery work to be undertaken by Coastal Garden Services to end March 2029 pending satisfactory annual reviews
4. Maintenance work to be undertaken by MS Contracting to end November 2028 pending satisfactory annual reviews
5. Annual contract with SHDC for the monthly checks and annual inspection of the Play Parks
6. Membership of DCC Road Warden Scheme and confirmation of Bill Cole as Road Warden
7. Arrangements for Saturday surgeries – Councillor rota published monthly via council minutes
8. Ongoing agreement to receive the agendas via email

2026 18 To agree representation by members on the committees, sub-committees, working groups and other bodies as detailed in the Scheme of Delegation (Distributed previously)

2026 19 To review and adopt the following policies and council documents as per the agreed review schedule:

- | | |
|---|---|
| 1. Assets Register | 8. Vexatious Complaints Policy |
| 2. Financial Regulations | 9. Community Engagement [working group] |
| 3. Standing Orders process | 10. Data Privacy - Date changes only |
| 4. Statement of Internal Control - date changes only | 11. Grant Funding - Date changes only |
| 5. Scheme of Delegation | 12. Freedom of Information policy - Date changes only |
| 6. Reserve Policy – to be updated with 25/26 end of year figures once available | |
| 7. Complaints Policy | |

2026 20 To agree the dates for the year's meetings – first Tuesday of the month with possible exceptions

1. Any Exceptions – to be considered/approved

Ordinary Council Meeting

Public Forum: Members of the public and press are welcome to attend

Reports from Devon County and Souths Hams District Councillors

2026 21 Apologies: To receive apologies and to approve reasons for absence.

2026 22 To approve Minutes of Meeting 7th April 2026 [previously distributed]

2026 23 Matters arising

1. Transfer of funds from existing MARS bank account to new MRST bank account
2. MPC report of Public Meeting sent to SHDC Democracy Officer for distribution to all members of Development Management committee and Bloor Homes – sent by clerk
3. Meeting with RW team – letter issued and signed by all present
4. P3 – all outstanding payments received from DCC.

2026 24 Finance

1. To note April payments as listed in Appendix 1 £
2. To note the Lloyds Bank reconciliation
3. End of year review budget versus spend
4. To consider initial feedback from Internal Auditor
5. To note timetable for approval of AGAR and submission by 30th June 2026
6. To note clerk incremental pay increase to salary point LCR 25 from £18.35 to £18.85 as of 1st April

2026 25 Bloor Homes/Palm Cross

1. MPC re SHDC/Tozers
2. Traffic safety survey
3. Ombudsman submission – draft for circulation and approval

2026 26 Transfer of Community Assets

1. MPC application to SHDC – draft for circulation and approval

2026 27 Health and Safety

1. Play Areas

2026 28 LGR Devolution

1. General update/feedback

2026 29 Planning

1. To receive the minutes from the last committee meeting

2026 30 Maintenance

1. To receive the minutes from the last committee meeting

2026 31 Community Engagement

1. Update on May Fair week
2. To receive feedback on MMM/Marigold weekend
3. Dementia friendly Modbury - update

2026 32 MRST

1. CCTV for QE II

2026 33 Committees, Sub-committees and Working Groups:

To receive updates (If any) from Committees, sub-committees, working Groups not dealt with earlier.

2026 34 To note Council's actions since the last meeting.

2026 35 To agree the Saturday Rota:

Chris Field	2nd May
Bill Cole	9th May
Ann Turner	16th May
Dave Trigger	23rd May
Sarah Wyatt	30th May
Tony Price	6th June
Barbara Price	13th June
Phil Smith	20th June
Chris Field	27 th June

2026 36 Date of next meeting: Tuesday 2nd June 2026 @ 7pm