

**Notice of Modbury Parish Council Finance and HR Committee Meeting
3.00pm, Tuesday 5th May 2026. Parish Office, Modbury Court**

DRAFT MINUTES

Cllrs attending T Price, P Smith, C Field, B Price

2026 01FHR

Apologies for absence

None

2026 02FHR

Declarations of interest

None

2026 03FHR

To confirm the minutes of the last meeting –

Draft minutes previously distributed

Proposed B Price

Seconded T Price

Agreed. All in favour

2026 04FHR

Matters arising

1. Bank account – update on debit card, free banking offerings. Debit card ordered and due within next 7 days. **Clerk to investigate limit on debit card.** Free bank offerings – Starling Bank identified. **Clerk to carry out further due diligence re suitability**
2. Investment account – last year review – return of 4.19% over the year
3. Clerk’s pension arrangements – update from NEST. Delegate nomination form received from NEST. **Clerk to action**
4. Internal Audit dates – w/c 27th April – **completed and IA letter issued.**
5. MPC Grants – **to be paid by month end**

2026 05FHR

To consider budget 2026/27

1. Review Budget 2025/26 out-turn. Lengthy discussion on income and expenditure at year end including redistribution of budget to different cost centres for 26/27 to reflect previous year spend. Other items outstanding include legal costs for Tozers to be settled approx. £2500 and funding precept to MARS for £2500 and also to include review of MPC Letter of Complaint to Ombudsman for £750 + VAT
Virement of £300 from Car Parking costs to Community Engagement.
2. Internal Audit – IA letter distributed and overall initial feedback deemed satisfactory. **TP to enquire about VAT payments on reimbursement payments. Clerk to update website dates on policies**
3. Review dates for publishing AGAR accounts for 2025/26 – **complete & publish 3rd June for 30 working days**
4. SHDC precept – **£33,075 - 50% payment received from SHDC**

2026 06FHR

Modbury Recreation and Sports Trust

1. Update and review – MRST bank account still being processed.
Original application/paperwork misplaced by NatWest Bank
2. Update on CCTV grant funding – OPCC has confirmed payment will be made before end of the month [May] TP felt it possible MRST may need further funding. Will apply as and when necessary

2026 07FHR

To agree the date for the next meeting

Next meeting 11.30am 4th August 2026

Meeting closed at 5.38pm