

**Modbury Parish Council Annual Meeting and Ordinary May meeting
Tuesday 5th May 2026, at 7.00 pm**

Minutes

Annual Parish Council Meeting

Cllrs attending B Price P Smith A Turner T Price B Cole S Wyatt C Field D Trigger

Public Forum: Members of the public and press are welcome to attend

Member of the public asked about the InPost scheme proposed at QE II. It is a drop box and collection scheme for those choosing to use the service provided

2026 14 Election of officers – Clerk confirmed no other councillors had put themselves forward

1. Election of Chair – Barbara Price

Proposed A Turner

Seconded S Wyatt

Agreed. All in favour

2. Election of Vice-Chair – Phil Smith

Proposed Barbara Price

Seconded A Turner

Agreed. All in favour

2026 15 Apologies: To receive apologies and to approve reasons for absence.

None

2026 16 Declarations of pecuniary and other interests

Register of interests: Councillors are reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances.

None

2026 17 To approve Parish Council arrangements

1. To confirm insurance arrangements – Clear Insurance renewal for year 2026/27
2. Grass-cutting contract with Arborcure to end of March 2027 pending satisfactory annual reviews
3. Tree surgery work to be undertaken by Coastal Garden Services to end March 2029 pending satisfactory annual reviews
4. Maintenance work to be undertaken by MS Contracting to end November 2028 pending satisfactory annual reviews
5. Annual contract with SHDC for the monthly checks and annual inspection of the Play Parks – **renewed subject to a review on costs by Clerk**
6. Membership of DCC Road Warden Scheme and confirmation of Bill Cole as Road Warden
7. Arrangements for Saturday surgeries – Councillor rota published monthly via council minutes
8. Ongoing agreement to receive the agendas via email

Council Arrangements numbered 1 – 8

Proposed D Trigger

Seconded A Turner

Agreed. All in favour

2026 18 To agree representation by members on the committees, sub-committees, working groups and other bodies as detailed in the Scheme of Delegation (Distributed previously)

Clerk to update the Scheme of Delegation to incorporate such name changes or groups no longer under the direction of the parish council

Maintenance Committee - S Wyatt to join

Clerk to add Modbury Recreation and Sports Trust – with all Councillors names

Proposed P Smith

Seconded A Turner

Agreed. All in favour

2026 19 To review and adopt the following policies and council documents as per the agreed review schedule:

- | | |
|---|---|
| 1. Assets Register | 8. Vexatious Complaints Policy |
| 2. Financial Regulations | 9. Community Engagement [working group] |
| 3. Standing Orders process | 10. Data Privacy - Date changes only |
| 4. Statement of Internal Control - date changes only | 11. Grant Funding - Date changes only |
| 5. Scheme of Delegation | 12. Freedom of Information policy - Date changes only |
| 6. Reserve Policy – to be updated with 25/26 end of year figures once available | |
| 7. Complaints Policy | |

Proposed D Trigger

Seconded A Turner

Agreed. All in favour

2026 20 To agree the dates for the year's meetings – first Tuesday of the month with possible exceptions

1. Any Exceptions – to be considered/approved. None discussed

Agreed. All in favour

Ordinary Council Meeting

Public Forum: Members of the public and press are welcome to attend

Reports from Devon County and Souths Hams District Councillors

DCC – apologies received from Cllr Wainwright

LW had previously forwarded her annual report. MPC thanked LW for her hard work during her first year on DCC

SHDC – Cllr B Taylor reported the Gov't will publish the LGR decision by 29th July 2026

Parkwood Leisure will run the leisure centres across South Hams from 1st June with Fusion going into administration last month with SHDC writing off £140K dept

BT confirmed online applications for Transfer of Assets requests scheme closing 8th May

2026 21 Apologies: To receive apologies and to approve reasons for absence.

None

2026 22 To approve Minutes of Meeting 7th April 2026 [previously distributed]

Proposed P Smith

Seconded A Turner

Agreed. D Trigger did not vote – absent for the April meeting. Remainder in favour

D Trigger left meeting at 7.34pm

2026 23 Matters arising

1. Transfer of funds from existing MARS bank account to new MRST bank account ongoing– **remove and refer back to FHR committee**
2. MPC report of Public Meeting sent to SHDC Democracy Officer for distribution to all members of Development Management committee and Bloor Homes – sent by clerk. **No response received as yet**
3. Meeting with RW team – letter issued and signed by all present. **H & S issues covered off**
4. P3 – all outstanding payments received from DCC. **Vice Chair thanked LW for her efforts in respect to this development with the P3 team.**

2026 24 Finance

1. To note April payments as listed in Appendix 1 £ 8,300.21.

Clerk gave brief overview of payments including renewal of subscriptions including annual insurance premium

Proposed B Cole

Seconded C Field

Agreed. All in favour

2. To note the Lloyds Bank reconciliation – Month end Lloyds Bank balance reconciled to Rialtas and includes 1st payment of precept from SHDC
3. End of year review budget versus spend. TP gave an explanation. The FHR committee had considered this earlier in the day. Chair of FHR gave a brief overview and noted that some expenditure against budget yet to be paid which had the effect of showing an underspend
4. To consider initial feedback from Internal Auditor. **Letter from Internal Auditor to be posted on MPC website for inspection**
5. To note timetable for approval of AGAR and submission by 30th June 2026. **Noted**
6. To note clerk incremental pay increase to salary point LCR 25 from £18.35 to £18.85 as of 1st April. **Noted**

2026 25 Bloor Homes/Palm Cross

1. MPC re SHDC/Tozers – BP noted the reply from NALC was disappointing but acknowledged that perhaps they didn't fully recognise the situation
2. Traffic safety survey. Two independent consultants invited to tender. Awaiting response from both.

Clerk to chase Callidus

3. Ombudsman submission – draft for circulation and approval. Tozers prepared to look at draft submission and make recommendations and submit final draft on behalf of MPC at cost of £750 + VAT
On the basis of the circulated draft submission the proposal was to submit to Tozers with the associated spend

Proposed B Price

Seconded P Smith

Agreed. All in favour

BP to send the already prepared draft to Tozers

2026 26 Transfer of Community Assets

1. MPC application to SHDC – draft for circulation and approval
PS discussed community asset transfer application process and listed assets in order of preference – if required. Appears MPC can submit one application with a group of assets
Millennium meadow including the patch, Tuckers stream and Fullers Ope
Galpin Street Community orchard
Highway bank on Barracks Road

Champernowne

Aylestone Park

Proposed P Smith

Seconded A Turner

Agreed. All in favour

2026 27 Health and Safety

1. Play Areas. No outstanding issues.
Benefitting from regular maintenance by MPC contractor

2026 28 LGR Devolution

1. General update/feedback
Continue to monitor overall developments
Announcement earlier by SHDC Cllr Taylor about scheduled decision by Gov't due 29th July

2026 29 Planning

1. To receive the minutes from the last committee meeting
Brief overview given by A Turner
Proposed A Turner
Seconded B Price

Agreed. All in favour

Standing Orders dropped

Cllr Taylor asked why planning applications were not on the agenda

MPC Planning committee is a public forum open to the public and invited to attend via agenda

MPC agreed to copy Cllr Taylor into future Planning Committee agendas

Standing Orders resumed

2026 30 Maintenance

1. To receive the minutes from the last committee meeting
Not circulated. **Add to June agenda**

2026 31 Community Engagement

1. Update on May Fair week. TP - week was well supported. Lots of participation & considered a successful week. The Duck Race was a big success. **MPC wished their thanks to be passed on to the May Fair Committee**

2. To receive feedback on MMM/Marigold weekend. Very successful weekend. Plenty of positive comments about the tidiness with work of the litter pickers and cleaning signs very evident.

3. Dementia friendly Modbury – SW and AT accompanied the Community Development Lead for Dementia Friendly Alliance on a walk-around, to review signage in the Town with the aim to improve this to support those with Dementia and other visual issues. Dementia Friendly Alliance will be preparing a report in the coming weeks.

2026 32 MRST

1. CCTV for QE II. Noted the funding from the OPCC is due to be paid by end May

2026 33 Committees, Sub-committees and Working Groups:

To receive updates (If any) from Committees, sub-committees, working Groups not dealt with earlier.

Sustainability – AT described recent site visit to Orcheton and had taken pictures which have been forwarded to LW and Highways Office at DCC to consider immediate remedial action during drier months. AT also monitoring water quality and liaising with new contact at EA. BP thanked AT for he continued hard work and dedication on this matter.

P3 – PS reported that the newly reformed parish P3 team had its initial meeting and as coordinator he had circulated the minutes outlining the scheme of work and confirmed the first workday is scheduled May 28th

2026 34 To note Council's actions since the last meeting.

2026 35 To agree the Saturday Rota:

Chris Field	2nd May
Bill Cole	9th May
Ann Turner	16th May
Dave Trigger	23rd May
Sarah Wyatt	30th May
Tony Price	6th June
Barbara Price	13th June
Phil Smith	20th June
Chris Field	27 th June

2026 36 Date of next meeting: Tuesday 2nd June 2026 @ 7pm
Annual Parish Meeting.
Community groups are invited to attend/submit a brief report

Meeting closed at 8.33pm