

Notice of Modbury Parish Council Maintenance Committee Meeting

Tuesday 13th October 2026 @ 3pm in The Parish Office

Due to circumstances the meeting was moved back to 4pm start

Draft minutes

Cllrs in attendance P Smith, B Price, B Cole

- 2026 25M Apologies for absence**
S Wyatt – bereavement
- 2026 26M Declarations of interests**
None
- 2026 27M Minutes of the last meeting – for approval**
Draft minutes previously circulated
Proposed B Price
Seconded B Cole
Agreed. All in favour
- 2026 28M Matters arising**
Pavement scarifier – MPC looking at suitable site at QE II for additional storage to house this equipment submitted. **Taken under agenda item 2026 29M**
Site visit planned for October with contractor and PS. **Undertaken 12th October**
Tree in Galpin Street – due to be cut this month. **Extent of work to comply with instructions of SHDC tree officer**
SHDC play area safety reports – Clerk to investigate cost implications renewal with SHDC v Contractor and insurance implications. Contractor confirmed uneconomic because of cost of public liability cover. **MPC to continue with SHDC reporting**
Emergency Planning – plan to incorporate MPC templates and scenario planning. BP and PS to arrange next meeting. EP meeting held in Oct. **PS to update under agenda 34M**
One off & Meadow cuts to be scheduled – to be confirmed by PS by mid-July. All cuts to date have been satisfactorily completed. PS added Arborcure will plant a tree as gesture of goodwill and are liaising with relevant Galpin St CO contacts. **PS requested clerk to confirm the scheduled October cut and the half term cuts with Arborcure**
Clerk to contact LW re Street lighting. Done – will chase again. **Clerk to contact LW and add to November council agenda**
Grant applications - Clerk to forward to Highways officer/LW previous grant application by MPC for road ploughing. Done. No additional feedback. **No further action to be taken**
Clerk to contact DCC about strimmer training - Strimmer training took place last week. **Training successfully completed and being paid for by DCC**
- 2026 29M Storage and Scarifier**
1. Proposal to purchase a storage container to be sited at QE II to provide additional space to store equipment. Site visit took place 12th October with PS, TP and contractor. **Contractor to quote for necessary ground work to**

prepare site for new container. Clerk to contact Heaver Bros, Dainton Storage and Plymouth Storage for costs to purchase and deliver a 20'x 8' storage container

Clerk to report back on pricing

Proposed P Smith

Seconded B Price

Agreed. All in favour

2. Proposal to purchase new scarifier/street cleaner. **Proposal held over until QE II site has been cleared and ready for new container.**

Clerk to contact Newton & Noss about how they operate their machine

2026 30M Play Areas

1. Memorial Hall Play Area – most recent report attached. **Clerk to forward report to contractor and discuss rectifying items highlighted in report**

2. Palm Cross – most recent report attached. Gate – trip hazard and adjustment. Brambles – require more permanent management. **Clerk/contractor investigate bio friendly solution to manage growth. Check MPC policy wording. Liaise with A Turner.**

3. Champernowne – most recent report attached. **No issues**

2026 31M Grass cutting contract - tender

1. Tender process to award the next Grass cutting contract for 3 years from beginning new financial year 2027/28. Procurement and protocols

Decided EOI requests should be advertised in Modbury Messenger, MPC website and MPC fb page. PS to produce an amended schedule to reflect changes anticipated over the next three years to include MODWAG wild meadow patches and Millennium Meadow cuts. Approval of tender list during December with invitations issued in early January. **Investigate using DCC or SHDC tender portal**

2026 32M Tree maintenance

1. Tree survey – 22nd October 2026. Dartforesttrees confirmed the survey costs are £895 + VAT this year. **Tree survey alongside some scheduled tree maintenance happening during October. BC reported a dead tree in Church Lane & will investigate who owns the property**

2026 33M Highways

1. Road Warden service – RW car has been repaired and pothole repairs have resumed. More tarmac ordered from DCC. Repair material received – **Clerk to confirm. Additional repairs undertaken by RW and team. PS to survey repairs and add to PoL mapping. BC to liaise with clerk reporting road surface issues to DCC at Friend Wells and issues at Jubilee Bridge.**

2. Grit boxes – replacement and funding. Clerk has emailed SHDC for grant money under Emergency Climate fund. Cllr Taylor requires MPC grant costs submission for 2 grit bins. **Clerk to investigate costs and submit request**

3. PS confirmed no P3 work undertaken during October other than training. Work during November is being considered. BC mentioned a fallen tree in Runaway Lane.

2026 34M Emergency Planning

1. Update on plans – collate database for populating EP with individual responders. PS confirmed latest version [v3] - Risk Assessment now in appendix. Remainder of form needs to be populated and finished by end of November for approval at December council meeting. Dedicated MPC HiViz Jackets required – **Clerk to discuss with contractor. Order 40 various sizes**

2026 35M Date for the next meeting to be agreed

Meeting closed at 5.15pm

Next meeting 19th January 2027 @ 3pm